



**Lee's Summit R-VII School District**  
**Purchasing and Distribution Services**  
702 SE M-291 Highway  
Lee's Summit, MO 64063  
816-986-2190

October 20, 2021

The Zen Zone  
RuthAnn Zenther  
806 SW Blue Parkway  
Lee's Summit, MO 64063

SUBJECT: Contract Renewal

<b>Bid/RFP # and Title</b>	<b>RFP No. 2020-06 Wellbeing Services</b>
<b>Original Contract Term:</b>	<b>November 22, 2019 to November 21, 2020</b>
<b>Number of Renewals for Contract:</b>	<b>3</b>

Dear Ms. Zenther;

The current period on the contract referenced above is due to expire on November 21, 2021. There is a provision to renew this contract for an additional (1) one-year period. This renewal period shall be governed by the specifications, pricing, and the terms and conditions set forth per contract executed on December 13, 2019. I am inquiring to see if you would be interested in extending the contract for this additional period of time.

Please complete the appropriate section below indicating your response on renewing the contract no later than October 29, 2021. If pricing needs to be adjusted, please fill out the attached pricing sheet and include the manufacturer/supplier documentation that supports the price increase. The increase will be limited to the current Federal Price Index, "CPI-U, All Items" (Urban Consumers) index CPI rate.

Thanks for your consideration in this matter. If you have any questions, please feel free to contact me at 816.986.2210.

Sincerely,

Jennifer Lalumondier  
Purchasing and Distribution Services Administrative Assistant

- I agree to the renewal of RFP No. 2020-06 Wellbeing Services for the period beginning November 22, 202 to November 21, 2022. All terms and conditions of the original agreement will remain the same.
- I agree to the renewal of RFP No. 2020-06 Wellbeing Services for the period beginning November 22, 2021 to November 21, 2022, but will require adjustments to the price that was included in the original contract. I have included the new price(s) along with the justification of the adjustment.
- No, I do not wish to renew the contract.

  
\_\_\_\_\_  
Authorized Signature

11/2/2021  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Title

**3.0 SPECIFICATIONS:**

Please describe wellbeing services that your company provides:

Yoga, Pilates, Zumba and other exercise & fitness classes to Teachers & staff after school.

Meditation, well-ness, de-stress, Restorative, diet, art journaling, kids, chair yoga, Barre, Pre-natal, & other mental health classes.

We offer a wide range of choices for beginners and the advanced student.

Every teacher from The Zen Zone is a certified yoga, pilates or fitness instructor. We will provide the insurance, certifications and background checks to our contact, Jennifer Max.

**FORM NO. 5: PROJECT NARRATIVE**

Use this space to provide a detailed project approach including but not limited to: \_\_\_\_\_

- Schedule and detailed approach is reasonable/responsive to District's needs
- Describe Services offered
- Identify any and all proven techniques used
- Roles of all involved parties clearly identified
- Proposed communication process

The foregoing is a statement of facts.

Signature:

Typed Name and Title: Ruthann Zentner, Owner  
 Telephone Number: 816 716 4638  
 Date: 8/12/2019

• YOGA, fitness & other wellness classes

There are approximately 34 worksites in the district.  
 $12 \text{ classes per site} \times 34 \text{ work sites} = 408 \text{ classes} \times \$50 \text{ per class} = \$20,400.$

All scheduling is with Jennifer Flax, Employee Wellness Coordinator, at USPT. She receives the request for classes from the well-being champion of each school or building.

The Zen Zone offers classes or workshops to fit the buildings health & wellness request. Correspondence is via email or phone call.

Bidder's Initials

*RZ*