



LEE'S SUMMIT
R-7 SCHOOLS
Learning for Life

Lee's Summit R-VII School District
Purchasing and Distribution Services
702 SE M-291 Highway
Lee's Summit, MO 64063
816-986-2190

June 1, 2021

Timothy Hoover
Top Stitch Sewing Service
20449 Highway C
Barnett, MO 65011

SUBJECT: Contract Renewal

Bid/RFP # and Title	Planned Service & Maintenance of Sewing Machines, Sergers and Supplies
Original Contract Term:	July 1, 2019 to June 30, 2020
Number of Renewals for Contract:	2

Dear Mr. Hoover;

The current period on the contract referenced above is due to expire on June 30, 2021. There is a provision to renew this contract for an additional (1) one-year period. This renewal period shall be governed by the specifications, pricing, and the terms and conditions set forth per contract executed on August 27, 2019 I am inquiring to see if you would be interested in extending the contract for this additional period of time.

Please complete the appropriate section below indicating your response on renewing the contract no later than June 11, 2021. If pricing needs to be adjusted, please fill out the attached pricing sheet and include the manufacturer/supplier documentation that supports the price increase. The increase will be limited to the current Federal Price Index, "CPI-U, All Items" (Urban Consumers) index CPI rate.

Thanks for your consideration in this matter. If you have any questions, please feel free to contact me at 816.986.2210

Sincerely,

Jennifer Lalumondier
Purchasing and Distribution Services Administrative Assistant

I agree to the renewal of Planned Service & Maintenance of Sewing Machines, Sergers and Supplies for the period beginning July 1, 2021 to June 30, 2022. All terms and conditions of the original agreement will remain the same.

I agree to the renewal of Planned Service & Maintenance of Sewing Machines, Sergers and Supplies for the period beginning July 1, 2021 to June 30, 2022, but will require adjustments to the price that was included in the original contract. I have included the new price(s) along with the justification of the adjustment.

No, I do not wish to renew the contract.

Authorized Signature

Date

Title

