



SERVICE AGREEMENT

Underground Utility Locating Services

R-20/21-11

This agreement made and entered into this 19th day of March 2021, by and between the Lee's Summit R-7 School District, herein after referred to as the "District". The District is awarding the following contract to **Integrity Locating Services, LLC.**, hereafter referred to as "Service Provider", Witnessed, that:

Whereas, Service Provider has offered to provide the services, payment terms and insurance requirements, subject to the General Conditions described in Exhibit A and


Whereas, the District desires to engage Service Provider to perform such services. District staff reserves the right to choose provider(s) in any combination that best suits their needs.

Now, therefore, in consideration of the mutual covenants and considerations herein contained, it is hereby agreed by the parties hereto as follows:

1. District employs Service Provider to perform the services hereinafter set forth.
2. Services: Service Provider represents that it is equipped, competent and able to perform, and that it will perform all services hereinafter set forth in a diligent, competent and workmanlike manner. Service Provider will perform all such services in accordance with the following provisions, incorporated into this Agreement as if set forth in full herein: the Service Provider's Proposal, ("Proposal"); Scope of Services ("Scope"); Pricing; Payment Terms; Insurance Requirements and General Terms and Conditions, attached hereto as Exhibit A.
3. The term of this Agreement shall commence on July 1st, 2021 and expire on June 30th, 2024. Prices shall remain firm for the term of this contract.
4. This Contract may be terminated by either party upon thirty (30) days prior notice in writing to the other party. The District may terminate this contract immediately, under breach of contract, if the Service Provider fails to perform in accordance with the terms and conditions as referenced to and incorporated above.
5. This Agreement shall be binding on the parties thereto only after it has been duly executed and approved by the District and the Service Provider.

Lee's Summit R-7 School District:

Integrity Locating Services, LLC.:


 Title: Asst Supt Operational Services Date: 3/23/21


 Title: _____ Date: 6/1/2021



R-20/21-11

**Integrity Locating Services, LLC
Supplier Response**

Event Information

Number: R-20/21-11

Title: Underground Utility Locating Services

Type: Request for Proposal

Issue Date: 2/4/2021

Deadline: 3/4/2021 01:00 PM (CT)

Notes: The Lee's Summit R-7 School District is soliciting proposals for Utility Locating Services. This contract will include but is not limited to: On-call, as needed Underground Facility Marking Services. Lee's Summit R-7 School District (or the "District") is requiring proposers to submit their proposals electronically. Electronic submission help eliminate errors, eliminate unnecessary work, and is more friendly to the environment. Lee's Summit R-7 School District will not accept proposals that are submitted via email or fax machine. The District reserves the right to accept or reject any and all proposals and to waive any formalities or technicalities if deemed in the best interest of the District. It is the responsibility of all responders to review the entire proposal, seek clarification of any item or requirement that may not be clear, and check all responses for accuracy before submitting a response.

This is an ERate funded purchase. The bidder must have or be able to obtain a Service Provider Identification Number (SPIN) and will bill the ERate funded portion to USAC directly, not the customer.

If you are having difficulty submitting electronically, please contact Heather Falls at 816-986-2195 or email heather.falls@lsr7.net for instructions.

It is the responsibility of interested firms to check <https://lsr7ebid.ionwave.net> for any addendums or notices of information prior to the opening date and time of this RFP.

Contact Information

Contact: Heather Falls

Address: Purchasing
702 SE 291 Highway
Lee's Summit, MO 64063-4306

Integrity Locating Services, LLC Information

Address: 14867 W 95th St
Lenexa, KS 66215
Phone: (913) 486-5018

By submitting your response, you certify that you are authorized to represent and bind your company.

Jay Van Biber

Signature

Submitted at 3/3/2021 2:55:19 PM

jvanbiber@integrityloc.com

Email

Response Attachments

Notarized Affidavit of Work Authorization Enrollment.pdf

Notarized Affidavit of Work Authorization Enrollment

Reorganized School GL Cert 2021-22.pdf

Col for Lee's Summit School District

Lee's Summit School District RFP.pdf

Proposal for RFP R-20/21-11

Bid Attributes

1 Introduction

The Lee's Summit R-7 School District is soliciting proposals for Utility Locating Services. This contract will include but is not limited to: On-call, as needed Underground Facility Marking Services. Lee's Summit R-7 School District (or the "District") is requiring proposers to submit their proposals electronically. Electronic submission help eliminate errors, eliminate unnecessary work, and is more friendly to the environment. Lee's Summit R-7 School District will not accept proposals that are submitted via email or fax machine. The District reserves the right to accept or reject any and all proposals and to waive any formalities or technicalities if deemed in the best interest of the District. It is the responsibility of all responders to review the entire proposal, seek clarification of any item or requirement that may not be clear, and check all responses for accuracy before submitting a response.

This is an ERate funded purchase. The bidder must have or be able to obtain a Service Provider Identification Number (SPIN) and will bill the Erate funded portion to USAC directly, not the customer.

2 Instructions to Respondents

1. All questions regarding this RFP shall be submitted online via the "Questions" tab of this bid opportunity. The District reserves the right to reject any and all proposals, to waive technical defects in proposals, and to select the proposal(s) deemed most advantageous to the District.
2. It is the responsibility of each respondent before submitting a proposal to examine the documents thoroughly and request written interpretation or clarifications soon after discovering any conflicts, ambiguities, errors, or omissions in the proposal documents. Requests for clarification must be submitted online via the "Questions" tab.
3. Changes to the specifications will not be allowed except by written addendum issued by the District through this online procurement system. Oral explanations or instructions given prior to award will not be binding.
4. Respondent shall quote net costs of all goods and services requested and all quotes shall include all transportation to destination and inside delivery.
5. There will be no public opening of the proposals.
6. Acceptance of this proposal or any part thereof, in writing, within ninety (90) days after the closing date, by the District shall constitute a legal and binding agreement; wherein, the vendor shall furnish the services in accordance with the specifications and offeror's proposal on the written order of the District.
7. The District reserves the right to award this contract in its entirety or to split the contract among bidders, whichever is in the best interest of the District. The District may accept any item or group of items of the bid unless qualified by specific limitation of the bidder.
8. To be considered, a firm must have at least three (3) proven clients of similar size to our district.

I have read and understand.

3 SELECTION PROCESS

The proposals will be evaluated by a District Selection Committee (DSC) comprised of selected District personnel. The overall process may consist of two steps: the first being a review and evaluation of all responsive proposals and the second being the interview phase for the short list of respondents selected for interview, if applicable.

Evaluation of Proposals

Members of the DSC will review and rate each responsive proposal based on the following criteria:

- a. The firm's experience in providing similar services to school districts or governmental agencies during the past five (5) years.
- b. Key personnel that will be assigned to the District's project, and their experience with similar projects.
- c. Applicable resources offering quality assurances/quality control procedures; as well as adequacy of team/resources to complete the project within the proposed time-frame.
- d. Project approach including project schedule and detailed approach to complete this project, familiarity with this project, identification of unique issues related to project, and the process proposed for communications with District staff.
- e. Eligible Cost

The Proposal Ranking Sheet for the evaluation of the proposals is included in this RFP. The DSC may request additional submittals.

4 Responding to Attributes

There are attributes, including this one, associated with this proposal. Some are notes and require no response, but most have a required response. **Please select each page from the bottom right-hand side of this list of attributes in order to view the next page of Bid Attributes.**

5 Attachments Required
Be sure to upload all required documents and forms to the "Response Attachments" Tab.

6 Purchase Agreements
Purchase Agreements shall be awarded in accordance with regulations adopted by the Lee's Summit R7 Board of Education and adhere to all applicable purchasing policies. Purchase Agreements will be negotiated with the lowest responsible bidder who meets the qualifications for quality, price, terms of bid, lead time, and determined to be in the best interest of the District. The bid award will be at the sole discretion of the District. The District reserves the right to reject any and all bids in part or in whole, and to accept the bid that is in the best interest of the District.

I have read and understand.

7 Terms of This Bid
The terms of this bid shall remain in effect for three (3) years from date of award, with no additional renewals. All prices MUST remain firm during that time period.

I have read and understand.

8 Bid Pricing
The successful bidder(s) must agree to accept the District's Purchase Order or the District's Mastercard P-card for the work order. These purchases are tax exempt.

The Lee's Summit R7 School District will review all bid submissions with regards to pricing, product performance, equipment features, references and experience. The District plans to award the bid within 60 days after the bid opening.

I have read and understand.

9 Communications Statement
Communications: Contact between vendors and Lee's Summit R7 personnel during the proposal process or evaluation process is prohibited. Any attempt by vendors during the proposal process to contact Lee's Summit R7 personnel may result in disqualification. All communication shall go through the Purchasing and Contracts Department during this competitive process. All questions received and the corresponding answers will be distributed to all bidders. No verbal responses will be provided. The deadline for questions about this proposal is stated in the Bid Activities and the district will not respond to questions after this time and date. Response to questions will be posted in the form of an addendum to this proposal. The vendors will be responsible for checking the website for any posted addenda.

I have read and understand.

10 General Terms and Conditions
I have downloaded and read the General Terms and Conditions from the ATTACHMENTS tab. By selecting this box, I agree to the terms and conditions.

I have read and agreed to the T&C

11 Proposal Requirement
PROPOSAL REQUIREMENTS

12 Scope
SCOPE: The Lee's Summit R7 School District is soliciting proposals for **Underground Utility Locating Services**.

Specifications:

1. Responsibilities of the Service Provider:

- Service Provider is to provide services and marking in accordance with State of Missouri One Call System (RSMO 319.015 through 319.050) for each of the District facilities.

- Service Provider shall furnish all labor, materials, and equipment necessary to perform locate services for the District within the contract service area and within prescribed times.
- Service Provider will receive transmittals directly from the one-call center for the contract service area at no additional cost to customer. The one-call center will invoice the District for this service.
- Upon receipt of a request for a locate, Service Provider will determine whether a field visit to the excavation site and a visual examination is required to determine if a conflict exists between District facilities and the proposed excavation.
- If Service Provider determines that there is an absence of District facilities at the excavation site, Service Provider will notify excavator prior to the proposed excavation that the District facilities are not present and mark the excavation site "clear", as per required by MO One Call, to indicate that District facilities are not present at the proposed excavation site.
- If Service Provider determines that there are locatable facilities present at the excavation site, it will indicate the presence of those facilities with appropriate markings at the excavation site.
- Any maps and/or records furnished by the District shall remain the property of the District. Service Provider agrees to return all copies of such maps and records to the District upon written request or at the termination of the service contract.
- Service Provider agrees to keep District maps and records confidential and shall use such maps and records only in the performance of the service contract. This obligation of confidentiality shall survive the termination of any service contract.
- Service Provider will use all reasonable and customary equipment and means to locate underground facilities including the removal of storm water and sanitary sewer manhole covers to visually identify line directions and locations, and the toning of conductive materials and trace wires to locate facilities when such actions serve to eliminate uncertainty about the location of facilities.
- Service Provider shall not utilize guess work, divining rods, witching sticks or other non-scientific approaches to determine the location of underground facilities.
- Service Provider will provide District with detailed invoices, to include a list of all locates billed.
- Service Provider will call 816-986-1495 for all contract and administrative issues or problems with locations.

2. Responsibilities of the District:

- The District will provide Service Provider with the necessary maps and records to permit the Service Provider to provide the locate services.

3. Investigations of Damage to District facilities:

- Should either party become aware of any damage to District facilities that occur after service provider has been asked to perform a locate with respect to the District facilities, the party learning of the damage shall promptly notify the other party. This notification may be made orally. Both parties shall be entitled to investigate any report of damage to District facilities.
- Service Provider will investigate incidents of damage to District facilities and provide a written report of its findings to the customer. Such report will contain a determination as to whether the damage to District facilities constitutes at fault damages.

4. Restoration Costs:

- If Service Provider receives a request to provide locate services with respect to District facilities and an excavator causes damage to District facilities, then Service Provider will be responsible for paying the District restoration costs if such damages constitute at fault damages.

5. Price Revisions:

- Service Provider may adjust the prices for locate services upon thirty (30) days written notice to the District of (a) a material change in the one-call statute effective within the contract service area; or (b) at the time of renewal.

6. Definitions:

- District facilities means any underground facilities in utility easements and/or on District property. Much of the district fiber is in utility easements, not on district property.
- Normal Business Hours means Monday through Friday, 7am through 5pm.
- Damage to District facilities means the penetration or destruction of any protective coating, sheath, housing or other protective facility of underground plant, the partial or complete severance of underground facility or line, or the rendering of any underground facility or line partially or completely inoperable.
- Locatable facilities means District facilities that can be field marked with reasonable accuracy by using devices designed to respond to the presence of District facilities, together with records of sufficient accuracy and visual examination, but does not include unidentifiable facilities and un-locatable facilities.
- Locate means the completed process of having provided locate services at an excavation site.
- Marking means the use of stakes and flags, paint strips or other clearly identifiable materials at appropriate distances and at each divergence from a straight line in accordance with the current marking standards of APWA to accurately show the field location of underground facilities.
- Reasonable accuracy means the placement of appropriate markings within twenty-four (24) inches of the outside dimensions of both sides of an underground facility.
- Underground facilities means any item buried or placed below the ground such as fiber optics. Also including but not limited to pipes, sewers, conduits, cables, valves, lines, wires, manholes, attachments and those parts of poles or anchors below ground.

I have read and understand.

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SPECIFIC REQUIREMENTS OF RFP:

- Purchase Agreements shall be awarded in accordance with regulations adopted by the Lee's Summit R7 Board of Education and adhere to all applicable purchasing policies. Purchase Agreements will be negotiated with the lowest responsible bidder who meets the qualifications for quality, price, terms of bid, and service, and determined to be in the best interest of the District. The RFP award will be at the sole discretion of the District. The District reserves the right to reject any and all bids in part or in whole, and to accept the proposal that is in the best interest of the District.
- All bids shall be quoted per call, unless otherwise specified. All services will be performed through the District and/or through the District's MO One Call account.
- Primary Service Location(s): Lee's Summit School District area. It is comprised of 34 buildings of various sizes and age, including Elementary schools, Middle schools, High schools, Administration, Transportation, Facilities, Purchasing and a Distribution warehouse.
- Successful bidder must provide utility marking services as needed for the IT department and Facility Maintenance department.
- Successful bidder must provide a normal response time within 24 hours of request. Response time for emergency calls will be within 8 hours of request. The Lee's Summit R-7 School District will have the sole determination as to what is deemed an emergency. For the purpose of this contract, normal business hours are defined as Monday – Friday, 7am to 5pm. Response times for requests through MO One Call must be handled and responded to within the timeframe and guidelines established by MO One Call.
- Service Agreements shall be awarded in accordance with regulations adopted by the Lee's Summit R-VII Board of Education and adhere to all applicable purchasing policies. Service Agreements will be negotiated with the lowest responsible bidder who meets all of the qualifications for quality, price, terms of bid, service and is determined to be in the best interest of the District. The bid award will be at the sole discretion of the District. The District reserves the right to reject any and all bids in part or in whole, and to accept the bid that appears to be in the best interest of the District.

- The successful bidder must have a valid business license, hold all applicable certifications and agree to maintain each throughout the life of the agreement. The successful bidder must also maintain a liability insurance policy, not less than \$2 million dollars. See Insurance requirements in attachments tab.
- Work Authorization Affidavit: As a condition for the award of any agreement in excess of five thousand dollars (\$5,000), the selected respondent, as defined in § 285.530, RSMo, shall, by sworn affidavit affirming that it does not knowingly employ any person who is an unauthorized alien and provision of documentation, affirm its enrollment and participation in a federal work authorization program with respect to the employees working in connection with this agreement. The required documentation must be from the federal work authorization program provider.
- The Department of Homeland Security, U.S. Citizenship and Immigration Services, (USCIS) in partnership with the Social Security Administration (SSA) operate an FREE internet-based program called E-Verify that allows employers to verify the employment eligibility of their employees, regardless of citizenship. Based on information provided by employees on their Form I-9, E-Verify checks the information electronically against records contained in DHS and Social Security Administration databases. There are penalties for employing an unauthorized alien, including suspension of the vendor's business license, termination of the agreement, and debarment from work for a period of three years or permanently, and withholding 25% of the total amount due the selected respondent.
- The successful bidder shall provide services as stated on each service request. All work shall be made in accordance with good commercial practice and shall be adhered to by the successful bidder(s); except in such cases where the service will be delayed due to acts of God, employee strikes, or other causes beyond the control of the bidder. In these cases, the successful bidder shall notify the District of the delays in advance of the service date so that a revised service date can be requested.
- The successful bidder shall not invoice the District for delayed service until such services are delivered and accepted by the District's authorized representative. It is understood and agreed that the District may, at its discretion, verbally cancel delayed services and seek work from another vendor and choose to cancel this contract for failure to deliver stated services within the stated time periods.
- The Districts approximate volume of service requests per year are:

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| 2020 | 1,077 |
| 2019 | 1,250 |
| 2018 | 946 |
| 2017 | 1,404 |
| 2016 | 1,503 |
- Service provider must have or obtain registration with the ERate program and have a Service Provider Identification Number for projects that are eligible for funding through the program.
- All services will be provided within the School District boundaries which is a 117 square mile area covering the city of Lee's Summit, MO and bordering communities.

1 **Schedule of RFP Process**

4 Timeline for RFP Process:

The timeline listed below is the District's estimation of time required to complete the RFP process. All efforts shall be made to abide by this schedule; however, it is subject to change due to different circumstances.

RFP Notification 2/4/2021
 Receive Proposals 3/4/2021
 School Board 3/18/2021
 Notice to Proceed 6/30/2021

The District desires the execution of the contract to meet the following dates: Services need to begin after 6/30/2021.

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| 1 5 | No Deviations or Exceptions Bidders are expected to bid on the items as listed on the Equipment Specifications List, or Scope of Work. If there are any deviations from the specifications or scope of work listed, the bidder is expected to make note, along with a brief description in the next below. The District reserves the right to determine the successful bidder and will make that decision based on the best interest of the District. <input type="text" value="I have read and agree."/> |
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| 1 6 | Deviations and Exceptions If your company intends to deviate from the Specifications listed in the attached documents, all such deviations and exceptions must be listed here, with complete and detailed conditions and information included. The District will consider any deviations or exceptions in its bid award decisions. The District reserves the right to accept or reject any proposals based upon any deviations indicated below. If none, please enter N/A (Not Applicable). <input type="text" value="N/A"/> |
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| 1 7 | Cooperative Procurement with Other Jurisdictions This section is optional; it will not affect the agreement. 1) Sales will be made in accordance with the prices, terms, and conditions of the Request for Proposals and any subsequent term agreement. 2) There shall, however, be no obligation under the cooperative procurement agreement for any organization represented by MACPP or MARC to utilize the proposal or agreement unless they are specifically named in the Request or Proposals as a joint respondent. 3) All sales to other jurisdictions will be made on purchase orders issued by that jurisdiction. All receiving, inspection, payments and other agreement administration will be the responsibility of the ordering jurisdiction. 4) Each jurisdiction that is a party to the joint proposal has authority to act as Administrative Contracting Officer with responsibility to issue purchase orders, inspect and receive goods, make payments and handle disputes involving shipment to the jurisdiction. If the District awarded you the proposed agreement, would you sell under the prices and terms of this agreement to any public school district or any other non-profit organization having membership in the Mid-America Council of Public Purchasing (MACPP) or Mid-America Regional Council (MARC) and located within the greater Kansas City metropolitan trade area? (All deliveries shall be F.O.B. Destination and there shall be no obligations on the part of any member of said Council to utilize this agreement). <input type="text" value="No"/> |
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| 1 8 | Consultant Profile CONSULTANT PROFILE |
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| 1 9 | Lead Consultant Name Enter the Lead Consultant Firm(s) (or Joint Venture) name. <input type="text" value="Integrity Locating Services, LLC"/> |
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| 20 | Lead Consultant Address Enter the Lead Consultant Firm(s) (or Joint Venture) address. street city, state zip <input type="text" value="14867 W 95th Street"/> <input type="text" value="Lenexa, KS 66215"/> |
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| 21 | Lead Consultant Provider Please designate the service area provided by the lead consultant. <input type="text" value="Regional"/> |
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| 22 | Year Provider Firm Established Please enter the year the provider's firm was established. <input type="text" value="2008"/> |
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| 23 | Years of Experience Please enter the number of years of experience providing this service. <input type="text" value="12"/> |
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| 24 | Licensed in Missouri Are you licensed to do business in the State of Missouri? <input type="text" value="Yes"/> |
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| 25 | Principal Contact Please provide name, title, telephone number and email address of Principal contact <input type="text" value="Jay Van Biber Co-Owner"/> <input type="text" value="913-486-5018"/> <input type="text" value="jvanbiber@integrityloc.com"/> |
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| 26 | Address of Office to Perform Work Please provide address of office to perform work if different than Lead Consultant Firm address. <input type="text" value="No response"/> |
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| 27 | Number of Persons Committed to District's Project Please list the number of persons by discipline that your Firm/Joint Venture will commit to the District's project <input type="text" value="20"/> |
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| 28 | Joint Venture Areas of Responsibility If submittal is by Joint Venture or utilizes subcontractors, list participating firms/providers and outline specific areas of responsibility (including administrative and technical) for each firm. <input type="text" value="N/A"/> |
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| 29 | Has This Joint Venture Previously Worked Together? Has This Joint Venture Previously Worked Together? <input type="text" value="No response"/> |
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| 30 | <p>Key Outside Consultants</p> <p style="text-align: center;">Key Outside Consultants</p> <p>N/A</p> |
| 31 | <p>Subcontractor #1 Name</p> <p>Please provide name of Subcontractor.</p> <p>N/A</p> |
| 32 | <p>Subcontractor #1 Address</p> <p>Please provide address of Subcontractor.</p> <p>No response</p> |
| 33 | <p>Specialty/Role with this Project</p> <p>Provide Subcontractors Specialty/Role with this Project.</p> <p>No response</p> |
| 34 | <p>Worked with Lead Firm Before?</p> <p>Worked with Lead Firm Before?</p> <p>No response</p> |
| 35 | <p>Year Firm Established</p> <p>Year Firm Established</p> <p>No response</p> |
| 36 | <p>Years of Experience</p> <p>Please provide number of years experience providing this service.</p> <p>No response</p> |
| 37 | <p>Subcontractor #2 Name</p> <p>Please provide name of subcontractor #2.</p> <p>N/A</p> |
| 38 | <p>Subcontractor #2 Address</p> <p>Please provide address of subcontractor #2</p> <p>No response</p> |
| 39 | <p>Specialty/Role with this Project</p> <p>Please provide subcontractors specialty/role with this project</p> <p>No response</p> |
| 40 | <p>Worked with Lead Firm Before?</p> <p>Has this Subcontractor worked with the lead firm before?</p> <p>No response</p> |
| 41 | <p>Year Firm Established</p> <p>Please provide year Subcontractors firm was established.</p> <p>No response</p> |

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| 4 2 | <p>Years of Experience</p> <p>Please provide subcontractors number of years of experience.</p> <p><input type="text" value="No response"/></p> |
| 4 3 | <p>Resume of Key Personnel</p> <p style="text-align: center;">Resume of Key Personnel</p> <p><input type="text" value="No response"/></p> |
| 4 4 | <p>Name of Key Personnel</p> <p>Provide name of key persons, specialists, or certified staff that shall be assigned to the District's project.</p> <p><input type="text" value="Gary Ricks, Kade Neilson, Coleton Still, Dakota Terry, Johnnie Hill, Kelly Reilly"/></p> |
| 4 5 | <p>Title of Key Personnel</p> <p>Provide job title of key personnel assigned to District's project.</p> <p><input type="text" value="Gary Ricks Director of Operations, Kade Neilson Midwest Regional Director, Coleton Still Missouri South Supervisor, Dakota Terry Lead Tech, Johnnie Hill Lead Tech, Kelly Reilly Lead Tech"/></p> |
| 4 6 | <p>Assignment</p> <p>Experience of Key Personnel: Provide previous or current assignment of key personnel related to this service.</p> <p><input type="text" value="Gary Ricks all contracts with Integrity Locating Services Kade Neilson all contracts in Missouri, Kansas, and Texas Coleton Still all contracts in Missouri South including Lee's Summit School District, City of Lee's Summit, City of Independence, Level 3 (Lumen), Google, and Evergy Dakota Terry Lee's Summit School District, City of Lee's Summit, City of Independence, Google, and Evergy Johnnie Hill Lee's Summit School District, City of Lee's Summit, Level 3 (Lumen), Google, and Evergy Kelly Reilly Lee's Summit School District, City of Lee's Summit, City of Independence, St.Luke's, Google, and Evergy"/></p> |
| 4 7 | <p>Name of Firm with which Associated</p> <p>Experience of Key Personnel: Provide name of firm which assignment was/is associated with.</p> <p><input type="text" value="Integrity Locating Services, LLC"/></p> |
| 4 8 | <p>Years of Experience with this Firm</p> <p>Please provide assigned key personnel's experience with this firm.</p> <p><input type="text" value="18"/></p> |
| 4 9 | <p>Years of Experience with Other Firms</p> <p>Please provide assigned key personnel's experience with other firms.</p> <p><input type="text" value="10"/></p> |
| 5 0 | <p>Education</p> <p>Degree(s) or Certification(s)/Year/Specialization</p> <p><input type="text" value="N/A"/></p> |
| 5 1 | <p>Current Registration(s)</p> <p>Please provide current registration(s)</p> <p><input type="text" value="N/A"/></p> |

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2** **Other Experience & Qualifications**
 Please provide other Experience & Qualifications relevant to the proposed project

Gary Ricks is extremely invested in ILS and doing what is right for our clients. He has opened several of our markets and takes a hands-on approach in his leadership. He maintains an open line of communication with our clients and staff.

Kade Neilson has opened new markets for ILS and is eager to expand his relationship with his team and client base.

Coleton Still has zero at fault damages, no wrecks, and his leadership has built a solid foundation of respect within his team.

Dakota Terry carries a positive outlook and knows how to motivate his team. He has had few minor damages and learned quickly from his mistakes.

Johnnie Hill is in sync with his team, running a tight ship. He has no damages and is always willing to assist wherever he is needed.

Kelly Reilly is an extremely hard worker, willing to assist wherever he is needed. He is dedicated to gaining knowledge in troubleshooting difficult locates.

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3** **Project Narrative**
 Use this space to provide a detailed project approach OR upload a response in the response attachments section. Including but not limited to:

- Schedule and detailed approach is reasonable/responsive to District’s needs
- Describe Services offered
- Identify any and all proven techniques used
- Roles of all involved parties clearly identified
- Familiarity with project location as evidenced by proposal/interview
- Identify/recognize critical or unique issues specific to the project and unique approaches used elsewhere
- Proposed timeline for implementation of contract
- Proposed communication process

Please see the attached Proposal.

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4** **PROPOSAL SCORING CRITERIA**

PROPOSAL SCORING CRITERIA

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5** **Evidence of Experience & References with Similar Accounts (Ref & Exp)**
Evaluation Criteria

Evidence of Experience & References with Similar Accounts (Ref & Exp)

Consider the firm's experience and references in implementing and providing similar services to school districts or governmental agencies during the past five (5) years. This includes the District's past experience with the service provider.

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| 5 6 | Understanding of Scope Evaluation Criteria Understanding of Scope Familiarity with this project, identification of unique issues related to the project, and the process proposed for communications with District staff. |
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| 5 7 | Project Approach Evaluation Criteria Project Approach Project approach including project schedule, ability to meet technical requirements, and detailed approach to complete this project on the required timeline. |
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| 5 8 | Cost Evaluation Criteria Eligible Cost |
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| 5 9 | REFERENCES REFERENCES |
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| 6 0 | How many years has your company been in business? <input type="text" value="12"/> |
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| 6 1 | References List multiple references and prior experience; preferably with other school districts or governmental agencies, in the last 3 – 5 year period; work or services in the same type and size to the project being proposed. Please list the following information for each school district: |
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| 6 2 | Reference 1 Reference 1 |
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| 6 3 | Reference #1 Contact Person's Name <input type="text" value="Kenzie Wooderson Coordinator of Network Services"/> |
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| 6 4 | Reference #1 - Contact Person's School District/Business <input type="text" value="Lee's Summit School District"/> |
|--------|--|

| | |
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| 6 5 | Reference #1 Address Enter Street address, city, state, zip code <input type="text" value="301 NE Tudor Road, Lee's Summit, MO 64086"/> |
|--------|--|

| | |
|--------|---|
| 6 6 | Reference #1 Phone Number <input type="text" value="(816) 522-4496"/> |
|--------|---|

| | |
|--------|---|
| 6 7 | Reference #1 Email <input type="text" value="kinzie.wooderson@lsr7.net"/> |
|--------|---|

| | |
|--------|--|
| 6 8 | Reference #1: Description of services performed and completion date Describe the services performed and completion date of project. Locate all fiber; approximately 4,930 tickets over the past five years. 6/30/2021 |
| 6 9 | Reference 2 Reference 2 |
| 7 0 | Reference #2 - Contact Person's Name Dee Dee Tschirhart Procurement Officer |
| 7 1 | Reference #2 - Contact Person's School District/Business City of Lee's Summit |
| 7 2 | Reference #2 Address: Street, City, State, Zip Code 220 SE Green Street, Lee's Summit, MO 64063 |
| 7 3 | Reference #2 Phone Number (816) 969-1087 |
| 7 4 | Reference #2 Email DeeDee.Tschirhart@cityofls.net |
| 7 5 | Reference #2: Description of services performed and completion date Describe the services performed and completion date of project. Locate all fiber, streetlights, and traffic signals; approximately 11,120 tickets over the past five years. 4/30/2021 |
| 7 6 | Reference #3 Reference #3 |
| 7 7 | Reference #3 Contact Person's Name Mike Mallett Network Services |
| 7 8 | Reference #3 - Contact Person's School District/Business St. Luke's Health System |
| 7 9 | Reference #3 Address: Street, City, State, Zip Code 800 NW Chipman, Suite 5950, Lee's Summit, MO 64063 |
| 8 0 | Reference #3 Phone Number (816) 522-6086 |
| 8 1 | Reference #3 Email mmallett@saintlukeskc.org |
| 8 2 | Reference #3: Description of services performed and completion date Describe the services performed and completion date of project. Locate all fiber since 2015. 6/15/2021 |

**8
3** **Additional References**

Additional reference information can be submitted as document. The document can be uploaded to the "Response Attachments" tab within the bid event.

Be sure to include the following information:

- Reference Contact Name
- Reference contact's school district/business
- Reference address (street, city, state, zip)
- Reference phone number
- Reference email address
- Description of services performed and completion date

Bid Lines

| | | |
|----------|--|---|
| 1 | ROUTINE SERVICE Item Notes: PLEASE PROVIDE UNIT PRICE. EACH TICKET IS ONE LOCATE REQUEST. | Price: <input type="text" value="\$13.50"/> Total: <input type="text" value="\$13.50"/> |
| 2 | EMERGENCY SERVICE Item Notes: PLEASE PROVIDE UNIT PRICE. EACH TICKET IS ONE LOCATE REQUEST. | Price: <input type="text" value="\$35.00"/> Total: <input type="text" value="\$35.00"/> |
| 3 | AFTER-HOURS EMERGENCY SERVICE Item Notes: PLEASE PROVIDE UNIT PRICE. EACH TICKET IS ONE LOCATE REQUEST. | Price: <input type="text" value="\$45.00"/> Total: <input type="text" value="\$45.00"/> |
| 4 | RENEWAL SERVICE Item Notes: PLEASE PROVIDE UNIT PRICE. EACH TICKET IS ONE LOCATE REQUEST. | Price: <input type="text" value="\$13.50"/> Total: <input type="text" value="\$13.50"/> |
| 5 | ALL OTHER TYPES OF SERVICE Item Notes: PLEASE PROVIDE UNIT PRICE. EACH TICKET IS ONE LOCATE REQUEST. | Price: <input type="text" value="\$13.50"/> Total: <input type="text" value="\$13.50"/> |
| 6 | Once contractor reaches one (1) hour of work on any locate request, pricing will be based on the following hourly rate. Item Notes: PLEASE PROVIDE RATE PER HOUR. | Price: <input type="text" value="\$38.00"/> Total: <input type="text" value="\$38.00"/> |

| | | | | | |
|---|--|--------|--------------------------------------|--------|--------------------------------------|
| 7 | AFTER HOURS, WEEKENDS & HOLIDAYS HOURLY SERVICE RATE | Price: | <input type="text" value="\$38.00"/> | Total: | <input type="text" value="\$38.00"/> |
| | Item Notes: PLEASE PROVIDE RATE PER HOUR. | | | | |

| | | | | | |
|-------------------------------|---|--------|--------------------------------------|--------|--------------------------------------|
| 8 | DISTRICT PROJECTS | Price: | <input type="text" value="\$38.00"/> | Total: | <input type="text" value="\$38.00"/> |
| | Item Notes: From time to time, the District may require locating services for special projects on District property, therefore, please indicate the hourly rate below. Note: A District Project is defined as any locate request that exceeds one (1) hour regardless of the source of the request. | | | | |
| PLEASE PROVIDE RATE PER HOUR. | | | | | |

Response Total: \$234.50

March 3, 2021

Heather Falls
Purchasing
Lee's Summit R-7 School District
702 SE 291 Highway
Lee's Summit, MO 64063

Re: Request for Proposal – Utility Locating Services RFP R-20/21-11

We appreciate the opportunity to provide a proposal of services to Lee's Summit R-7 School District. Attached is a competitive proposal outlining our qualifications and what you can expect when working with Integrity Locating Services.

As you review our proposal you will discover that we conduct our business with integrity and transparency. We aspire for excellence from the people we hire, our training, to our safety standards and the equipment we use. On-time performance and damage rates are more than just numbers to us, it's about doing the job right and exceeding our client's expectations. When doing business with us, you will always have a direct line of contact to address your needs.

Thank you for the opportunity to share our proposal with you. We are certain that after reviewing our qualifications, you will conclude Integrity Locating Services is the right fit for you. Please do not hesitate to contact me should you have any further questions.

Respectfully,
Jay Van Biber

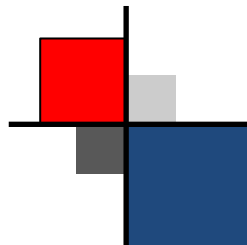


Integrity Locating Services, LLC
14867 W 95th St.
Lenexa, KS 66215
913-486-5018
jvanbiber@integrityloc.com





**2021 UNDERGROUND UTILITY LOCATING
SERVICES
RFP R-20/21-11**



**IN RESPONSE TO:
LEE'S SUMMIT R-7 SCHOOL DISTRICT
REQUEST FOR PROPOSAL**

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OUR APPROACH TO LOCATING

Our approach to servicing our customers is simple. We will only maintain a limited number of contracts for our services. This limited number of locate tickets enables us to maintain a higher level of accuracy and a higher level of customer service and satisfaction. We have over a decade of locate experience across all utility types.

Our strategy is to:

- Employ only reliable individuals who possess the aptitude to learn and willingness to perform above the standard.
- Provide our locators with top of the line locate equipment and technology.
- Provide an industry leading compensation package to locators ensuring high employment retention rates, which results in greater locate accuracy and reliability.
- Maintain close contractor relationships.
- Photograph all locate tickets.
- Provide full scale damage investigations by certified personnel.
- Provide additional services, as follows:
 - Private locating services
 - Emergency locate services
 - Project planning locate services
 - On-site, high-profile excavation oversight services

UTILITY LOCATING DONE RIGHT

INTEGRITY:

the quality of being honest and having strong moral principles; moral uprightness

Integrity Locating Services consistently strives to live up to its name. It's a constant reminder of what matters to us.

Since our inception in 2010, we have performed locate services to both public and private entities. We have experienced a long relationship with utility company personnel while performing services with greater integrity, a higher level of coordination with private contractors, and providing a greater effort to properly locate underground facilities. This has allowed us to minimize damages, regardless of fault. This in turn creates minimal service interruptions to end users.

Providing superior utility locating services to our customers is our top priority. Our friendly, highly trained, and well-coordinated team members pride themselves on delivering an unmatched level of service through efficient and positive communication, higher levels of coordination, professionalism, and accuracy.

Combined with our previous experience in the electrical, natural gas, and telecommunications industries, as a private contractor, and ongoing utilization of induced locating of utility systems in our industry, we believe our skill-sets enable us to perform these services in a more professional manner than we have previously experienced in our work practices.

ON-TIME, ALL THE TIME

We understand our clients depend on us. That is why we strive to be on-time, all the time.

Our locators are able to quickly see when tickets are due and plan their locates accordingly. The management team monitors tickets and redistributes locators and/or tickets as needed. Our locators go where they are needed most and work as a team to get the job done. This double-check system and working together as a team increases overall productivity and on-time performance.

We also utilize a 24/7 dispatch and on-call system to ensure afterhours emergencies are taken care of promptly. The Amber-alert type tone notifies the dispatcher and on-call supervisor of the emergency. The alert remains on-screen, preventing use of the device, until the alert is acknowledged. This prevents an emergency from being overlooked.

WE DON'T SACRIFICE QUALITY OR SAFETY

We provide all our locators with quality PPE. We also limit the number of utilities we locate at any given stop. This allows our technicians time to fully focus on the task at hand.

COMMUNICATION IS KEY

Being in constant communication with contractors every step of the way is another integral component in successful locating. We have been told time and again contractors prefer working with our technicians due to their consistent and effective communication.

EXPERIENCE AND TRAINING ARE THE DIFFERENCE

Our co-founders had more than 17 years of locating experience combined when they started Integrity Locating Services over ten years ago. Since then, we only hire dependable individuals possessing the ability and eagerness to implement the skills and knowledge they obtain through extensive training in safely and accurately locating utilities as well as how to effectively communicate with contractors and clients.

Integrity Locating Services' thorough training program begins in the classroom where locators are taught our ticket system, equipment, and safety and locating procedures. The classroom training is reinforced with one-on-one field training where they put what they learned to practical use. They must earn certification before being allowed to locate on their own. Through regular team meetings and continued education, our locators remain the best in the business.

We provide our locators with up-to-date, quality tools, vehicles, and equipment such as the Vivax Metrotech Vloc 3 Pro receivers and Loc-5STx transmitters.

RELEVANT EXPERIENCE

City of Olathe, KS - 5 years

Address: 1385 S Robinson Drive
Olathe, KS 66061

Contact: Matt Sirridge
913-244-5974

Responsibilities: Locate Fiber, Streetlights, Traffic Lights, Water, Sewer
Assessment: 0% at-fault damages

City of Gardner, KS - 2 years

Address: 1150 E Santa Fe Street
Gardner, KS 66030

Contact: Gonzalo Garcia
913-856-7535

Responsibilities: Locate Fiber, Electric, Streetlights, Gas
Assessment: 0% at-fault damages

City of Independence, MO - 3 years

Address: 111 E Maple Avenue
Independence, MO 64050

Contact: John George
816-325-6281

Responsibilities: Locate Electric, Streetlights, Water, Sewer
Assessment: 0% at-fault damages

City of Mission, KS - 9 years

Address: 6090 Woodson
Mission, KS 66202

Contact: John Belger
913-676-8350

Responsibilities: Locate Fiber, Streetlights, Traffic Lights
Assessment: 0% at-fault damages

City of Shawnee, KS - 8 years

Address: 18690 Johnson Drive
Shawnee, KS 66218

Contact: Tom Dyche
913-238-2610

Responsibilities: Locate Fiber, Streetlights, Traffic Lights
Assessment: 0% at-fault damages

RELEVANT EXPERIENCE CONT.

FreeState Electric, KS - 7 years

Address: PO Box 70
McLouth, KS 66054
Contact: Eric Wiley
913-796-6111
Responsibilities: Locate Fiber, Electric
Assessment: 0% at-fault damages

MidAmerica Nazarene University, KS - 3 years

Address: 2030 E College Way
Olathe, KS 66062
Contact: Dave Vandusen
913-313-7535
Responsibilities: Locate Fiber, Electric
Assessment: 0% at-fault damages

City of Overland Park, KS - 4 years

Address: 8500 Santa Fe Drive
Overland Park, KS 66212
Contact: Sean Ruis 913-669-1029
Responsibilities: Locate Streetlights, Sewer
Assessment: 0% at-fault damages

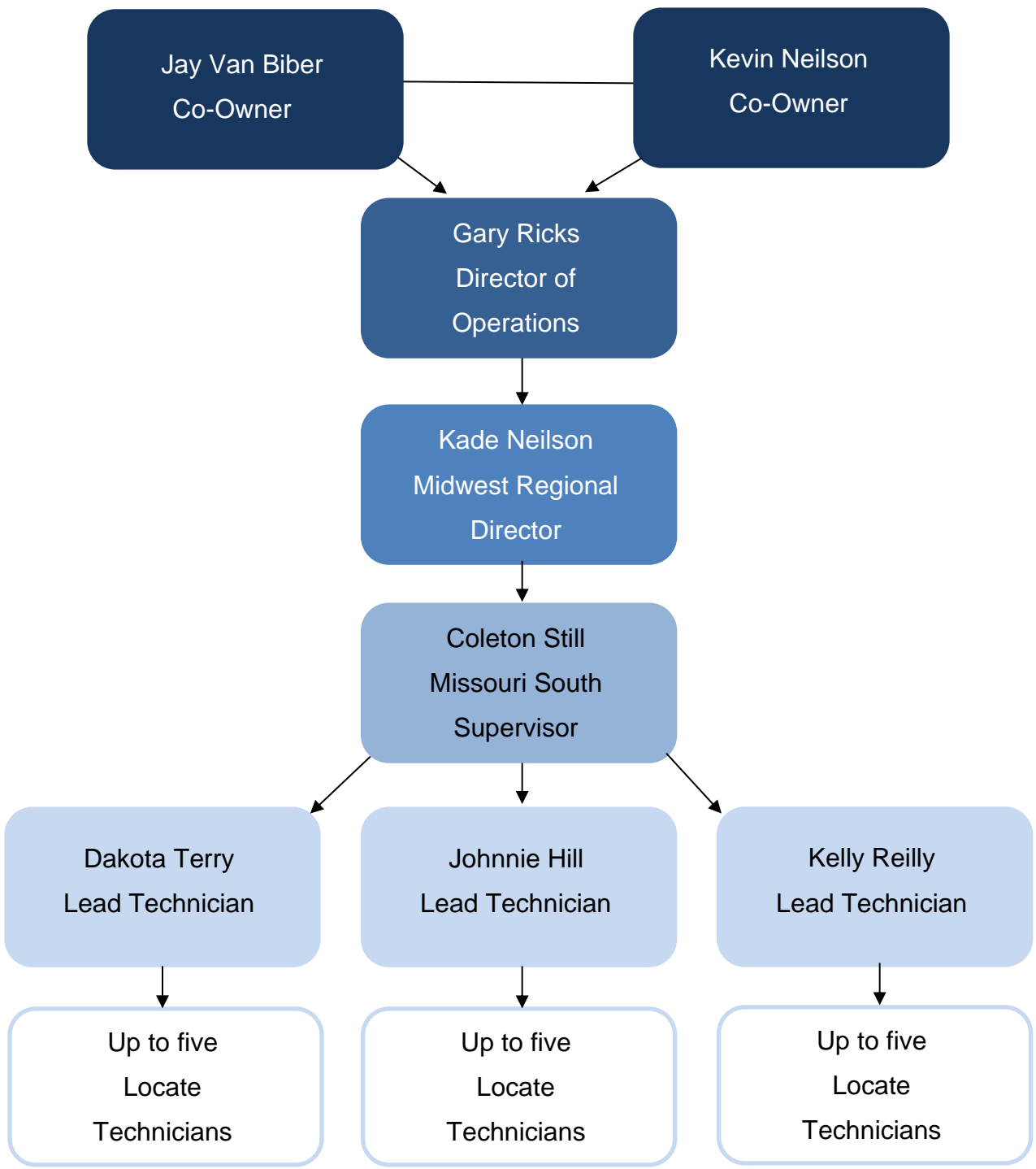
City of Spring Hill, KS - 5 years

Address: 401 N Madison
Spring Hill, KS 66083
Contact: Dora Davison
913-592-3317
Responsibilities: Locate Water, Sewer
Assessment: 0% at-fault damages

Google Fiber, GA, KS, MO, NC, TN, TX - 7 years

Address: 1814 Westport Road
Kansas City, MO 64111
Contact: Jerry Bock
913-890-3847
Responsibilities: Locate Fiber
Assessment: 0% at-fault damages

ORGANIZATIONAL CHART FOR MISSOURI SOUTH



AVAILABILITY

Our Kansas market is currently staffed with approximately 50 employees locating our 22 local contracts. We believe that having many connections to experienced techs gives us an advantage as to who we can employ. We are a locally owned locate company which allows us the freedom to do much more to get the job done. Our plan is to not overburden our employees at any one locate and to limit the amount of locates at each stop to a minimum to maintain quality.

Our locators and management team stay with us because they believe in the work we do and the way we value our customers and employees. We have grown our Integrity family to more than 150 strong in seven states. Our technicians are dedicated to Integrity Locating Services and are always willing to go wherever they are needed. Moreover, our strong connections and unsurpassed reputation among locators in the industry enable us to easily meet staffing needs.

The owners and directors at Integrity Locating Services believe in a hands-on approach, they are aware of the day-to-day operations in all markets. You will always have a direct line of contact with them whenever you like.