



**Lee's Summit R-VII School District
 Purchasing and Distribution Services
 702 SE M-291 Highway
 Lee's Summit, MO 64063
 816-986-2190**

April 24, 2020

EDUCATIONAL EQUITY CONSULTANTS
 DR PHIL HUNSBERGER
 8420 DELMAR BLVD #500 A
 ST LOUIS MO 63124

SUBJECT: Contract Renewal

Bid/RFP # and Title	RFP No. 2019-34 Equity Based Consultant Work
Original Contract Term:	July 1, 2019 to June 30, 2020
Number of Renewals for Contract:	3

Dear Dr. Hunsberger;

The current period on the contract referenced above is due to expire on June 30, 2020. There is a provision to renew this contract for an additional (1) one-year period. This renewal period shall be governed by the specifications, pricing, and the terms and conditions set forth per Year 2 EEC Training guide that is enclosed. I am inquiring to see if you would be interested in extending the contract for this additional period of time.

Please complete the appropriate section below indicating your response on renewing the contract no later than May 8, 2020. If pricing needs to be adjusted, please fill out the attached pricing sheet and include the manufacturer/supplier documentation that supports the price increase. The increase will be limited to the current Federal Price Index, "CPI-U, All Items" (Urban Consumers) index CPI rate.

Thanks for your consideration in this matter. If you have any questions, please feel free to contact me at 816.986.2190.

Sincerely,

Jennifer Lalumondier
 Purchasing and Distribution Services Administrative Assistant

- I agree to the renewal of RFP No. 2019-34 Equity Based Consultant Work for the period beginning July 1, 2020 to June 30, 2021. All terms and conditions of the original agreement will remain the same.
- I agree to the renewal of RFP No. 2019-34 Equity Based Consultant Work for the period beginning July 1, 2020 to June 30, 2021, but will require adjustments to the price that was included in the original contract. I have included the new price(s) along with the justification of the adjustment.
- No, I do not wish to renew the contract.

Dr. Phil Hunsberger
 Authorized Signature

4/27/2020
 Date

Co-Director EEC
 Title

Year 2 EEC Planning Guide

The recommendation of administration regarding Year 2 work with Educational Equity Consultants is to extend the contract by one year to be inclusive of Year 2 work in dollar amount in the original contract for Year 2 (\$95,037.50). The distribution and use of EEC hours will differ slightly that originally proposed based on re-evaluated need after year one.

The proposal is as follows regarding the use of year two contract hours with EEC.

Just Schools:

EEC will conduct enough 4 day (abbreviated from 6-day sessions) *Just Schools* sessions (2 days on Stance and 2 days on Strategy) to ensure that the following standard is met regarding staff participation by school:

- Each LSR7 high school will have at least 8 staff members who have participated in Just Schools in either Year 1 or 2 (in order to meet this standard, 12 additional high school staff would be trained).
- Each LSR7 middle school will have at least 8 staff members who have participated in Just Schools in either Year 1 or 2 (in order to meet this standard, 18 additional middle school staff would be trained).
- Each LSR7 elementary will have at least 4 staff members who have participated in Just Schools in either Year 1 or year 2 (in order to meet this standard, 48 additional elementary staff would be trained)

To meet the proposed standard, the recommendation would be that EEC provide 2 cohorts of 4-day *Just Schools* sessions during the school year as well as a 3-day summer *Just Schools* session in August.

Leadership:

- EEC will provide 8 additional hours of professional learning to the LSR7 School Board.
- EEC will provide 8 additional hours of professional learning to District Leadership (SLT/IOT)
- EEC will provide 8 additional hours of professional learning to Building Principals (divided into 2 cohorts—total of 16 hours for EEC)
- EEC will provide 3 days (24 hours) of additional hours of professional learning to Assistant Principals (divided into 2 cohorts—total of 48 hours for EEC)
- EEC will provide 3 days (24 hours) of leadership training for Operations Leaders, new BOE Members, and new district and building leaders)

Students:

- EEC will provide three one-day sessions for 30 students each (90 students total)

Type of Learning	Total Number of EEC Hours Per EEC Leader	Number of EEC Leader	Total Number of Billable EEC Hours	Hourly Rate \$225/hour per consultant
Just Schools (during school year)	8 days (64 hours)	2	128 hours	\$28,800
Just Schools (Summer)	3 days	Flat Rate	Flat Rate	\$17, 500
Leadership	104 hours	1.5	156 hours	\$35,100
Students	24 hours	1	24 hours	\$5400
Flexible hours	35 hours	1	35 hours	\$7875
				\$94,675

*Cost additions include travel expenses, substitutes, and timesheets for summer work