



SERVICE AGREEMENT COPY/PRINT SERVICES

R-19/20-01

This agreement made and entered into this 17th day of April 2020, by and between the Lee's Summit R-7 School District, herein after referred to as the "District". The District is awarding this contract to **24 Hour Business Cards**, hereafter referred to as "Service Provider", Witnessed, that:

Whereas, Service Provider has offered to provide the services, payment terms and insurance requirements, subject to the General Conditions described in Exhibit A and

Whereas, the District desires to engage Service Provider to perform such services. District staff reserves the right to utilize service from provider in any combination that best suits their needs.

Now, therefore, in consideration of the mutual covenants and considerations herein contained, it is hereby agreed by the parties hereto as follows:

1. District employs Service Provider to perform the services hereinafter set forth.
2. Services: Service Provider represents that it is equipped, competent and able to perform, and that it will perform all services hereinafter set forth in a diligent, competent and workmanlike manner. Service Provider will perform all such services in accordance with the following provisions, incorporated into this Agreement as if set forth in full herein: the Service Provider's Proposal, ("Proposal"); Scope of Services ("Scope"); Pricing; Payment Terms; Insurance Requirements and General Terms and Conditions, attached hereto as Exhibit A.
3. The term of this Agreement shall commence on May 2nd, 2020 and expire on May 1st, 2021. Prices shall remain firm for the initial term of this contract. The District may, at its option, renew the Contract for up to three (3) additional one-year contract periods by giving written notice to the supplier.
4. This Contract may be terminated by either party upon thirty (30) days prior notice in writing to the other party. The District may terminate this contract immediately, under breach of contract, if the Service Provider fails to perform in accordance with the terms and conditions as referenced to and incorporated above.
5. This Agreement shall be binding on the parties thereto only after it has been duly executed and approved by the District and the Service Provider.

Lee's Summit R-7 School District:

24 Hour Business Cards:

Title: Interim Superintendent Date: 4/17/20

Title: _____ Date: 4/24/20



R-19/20-01 Addendum 2

24 Hour Business Cards

Supplier Response

Event Information

Number: R-19/20-01 Addendum 2

Title: Copy & Printing Services

Type: Request for Proposal

Issue Date: 1/30/2020

Deadline: 3/5/2020 03:00 PM (CT)

Notes: The Lee's Summit R-7 School District is soliciting proposals for Copy & Printing Services. The district is soliciting proposals from qualified persons or firms to establish a yearly contract or possibly multiple contracts, through competitive negotiation, for Copy & Printing Services for the Lee's Summit School District.

Lee's Summit R-7 School District (or the "District") is requiring proposers to submit their proposals electronically. Electronic submission helps eliminate errors, eliminate unnecessary work, and is more friendly to the environment. Lee's Summit R-7 School District will not accept proposals that are submitted via email or fax machine. The District reserves the right to accept or reject any and all proposals and to waive any formalities or technicalities if deemed in the best interest of the District. It is the responsibility of all responders to review the entire proposal, seek clarification of any item or requirement that may not be clear, and check all responses for accuracy before submitting a response.

If you are having difficulty submitting electronically, please contact Heather Falls at 816-986-2195 or email heather.falls@lsr7.net for instructions.

It is the responsibility of interested firms to check <https://lsr7ebid.ionwave.net> for any addendums or notices of information prior to the opening date and time of this RFP.

Contact Information

Contact: Heather Falls

Address: 702 SE 291 Highway
Lee's Summit, MO 64063-4306

24 Hour Business Cards Information

Contact: Connor Barnhart
Address: 1024 C NE Jib Ct
Lees Summit, MO 64064
Phone: (816) 373-9700
Fax: (816) 373-9206
Email: orders@printing24hour.com

By submitting your response, you certify that you are authorized to represent and bind your company.

Connor Barnhart
Signature

orders@printing24hour.com
Email

Submitted at 3/5/2020 2:58:59 PM

Requested Attachments

Certificate of Insurance

CERTIFICATE OF INSURANCE.Pdf

Please provide a Certificate of Insurance.

E-Verification Affidavit

No response

Please refer to E-Verification Affidavit in "Attachments" tab to complete and upload if your company participates in E-Verify.

Response Attachments

Isr7_bid-2020.pdf

Additional printing prices for basic services

Bid Attributes

1 Introduction

The Lee's Summit R7 School District is soliciting proposals for Copy & Printing Services. The district is soliciting proposals from qualified persons or firms to establish a yearly contract or possibly multiple contracts, through competitive negotiation, for Copy & Printing Services for the Lee's Summit School District.

2 Instructions to Respondants

1.1 All questions regarding this RFP shall be submitted online via the "Questions" tab of this bid opportunity. The District reserves the right to reject any and all proposals, to waive technical defects in proposals, and to select the proposal(s) deemed most advantageous to the District.

1.2 It is the responsibility of each respondent before submitting a proposal to examine the documents thoroughly and request written interpretation or clarifications soon after discovering any conflicts, ambiguities, errors, or omissions in the proposal documents. Requests for clarification must be submitted online via the "Questions" tab.

1.3 Changes to the specifications will not be allowed except by written addendum issued by the District through this online procurement system. Oral explanations or instructions given prior to award will not be binding.

1.4 Respondent shall quote net costs of all goods and services requested and all quotes shall include all transportation to destination and inside delivery.

1.5 There will be no public opening of the proposals.

1.6 Acceptance of this proposal or any part thereof, in writing, within ninety (90) days after the closing date, by the District shall constitute a legal and binding agreement; wherein, the vendor shall furnish the services in accordance with the specifications and offeror's proposal on the written order of the District.

1.7 The District reserves the right to award this contract in its entirety or to split the contract among bidders, whichever is in the best interest of the District. The District may accept any item or group of items of the bid unless qualified by specific limitation of the bidder.

1.8 To be considered, a firm must have at least three (3) proven clients of similar size to our district.

I have read and understand.

3 SELECTION PROCESS

The proposals will be evaluated by a District Selection Committee (DSC) comprised of selected District personnel. The overall process may consist of two steps: the first being a review and evaluation of all responsive proposals and the second being the interview phase for the short list of respondents selected for interview, if applicable.

Step One: Evaluation of Proposals

Members of the DSC will review and rate each responsive proposal based on the following criteria:

- a. The firm's experience in providing similar services to school districts or governmental agencies during the past five (5) years.
- b. Key personnel that will be assigned to the District's project, and their experience with similar projects.
- c. Applicable resources offering quality assurances/quality control procedures; as well as adequacy of team/resources to complete the project within the proposed time-frame.
- d. Project approach including project schedule and detailed approach to complete this project, familiarity with this project, identification of unique issues related to project, and the process proposed for communications with District staff.
- e. Cost

The Proposal Ranking Sheet for the evaluation of the proposals is included in this RFP. The DSC may request additional submittals.

4 Responding to Attributes

There are attributes, including this one, associated with this proposal. Some are notes and require no response, but most have a required response. **Please select each page from the bottom right-hand side of this list of attributes in order to view the next page of Bid Attributes.**

5 Attachments Required

Be sure to upload all required documents and forms to the "Response Attachments" Tab.

6 Purchase Agreements

Purchase Agreements shall be awarded in accordance with regulations adopted by the Lee's Summit R7 Board of Education and adhere to all applicable purchasing policies. Purchase Agreements will be negotiated with the lowest responsible bidder who meets the qualifications for quality, price, terms of bid, lead time, and determined to be in the best interest of the District. The bid award will be at the sole discretion of the District. The District reserves the right to reject any and all bids in part or in whole, and to accept the bid that is in the best interest of the District.

I have read and understand.

7 Terms of This Bid

The terms of this bid shall remain in effect for at least one year from date of award. All prices MUST remain firm during that time period. The District may make additional purchases at the itemized price listed in the bid packet for a period of one (1) year. The District may, at its option, renew the Contract for up to three (3) additional one-year contract periods by giving written notice to the supplier.

I have read and understand.

8 Bid Pricing

Prices shall be fixed with minimum adjustments allowed. If the bidder is awarded an agreement under this bid solicitation, the prices proposed by the bidder shall remain fixed for a period of one hundred eighty (180) days after the issuance of an initial purchase order or District Visa P-Card purchase, regardless of market conditions. After this period, the vendor may submit a price adjustments to the District based on a Manufacturer's Revised Published Price List. The request MUST contain a written notification from the manufacturer to the supplier or vendor of price increases. The Revised Published Price List or manufacturer's notification shall be submitted to the District at least thirty (30) calendar days prior to the effective date of the new price to be charged to the District. It shall be understood that such price adjustments shall not exceed the amount passed onto the supplier or vendor by the manufacturer. It shall be further understood that the District reserves the right to reject any price adjustments submitted by the bidder and/or to terminate the contract with the bidder based on such price adjustments.

The successful bidder(s) must agree to accept the District's Purchase Order or the District's Visa P-card for the work order. These purchases are tax exempt.

The Lee's Summit R7 School District will review all bid submissions with regards to pricing, product performance, equipment features, references and experience. The District plans to award the bid within 60 days after the bid opening.

I have read and understand.

9 Communications Statement

Communications: Contact between vendors and Lee's Summit R7 personnel during the proposal process or evaluation process is prohibited. Any attempt by vendors during the proposal process to contact Lee's Summit R7 personnel may result in disqualification. All communication shall go through the Procurement and Contracts Department during this competitive process. All questions received and the corresponding answers will be distributed to all bidders. No verbal responses will be provided. The deadline for questions about this proposal is stated in the Bid Activities and the district will not respond to questions after this time and date. Response to questions will be posted in the form of an addendum to this proposal. The vendors will be responsible for checking the website for any posted addenda.

I have read and understand.

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General Terms and Conditions

I have downloaded and read the General Terms and Conditions from the ATTACHMENTS tab. By selecting this box, I agree to to the terms and conditions.

I have read and agreed to the T&C

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Proposal Requirement

PROPOSAL REQUIREMENTS

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Scope

SCOPE: The Lee's Summit R7 School District is soliciting proposals for Copy & Printing Services. This contract will include but is not limited to:

- It is preferred that the offeror have some sort of online ordering system where staff can order and pay with a District Mastercard.
- Offeror shall deliver all printed materials directly to each site within the District that placed the order at no additional charge.
- Offeror shall not charge for proofs.
- Offeror shall provide information in their proposal of any additional services they would provide.
- To be considered, respondent must include at least 5 comparable print samples for evaluation by the committee. Samples must be in color, using state of the art software and digital imaging. Samples can be mailed to:

Lee's Summit Purchasing & Distribution Center
Attn: Heather Falls
702 SE 291 hwy
Lee's Summit, MO 64063-4306

I have read and understand.

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SPECIFIC REQUIREMENTS OF RFP:

Purchase Agreements shall be awarded in accordance with regulations adopted by the Lee's Summit R7 Board of Education and adhere to all applicable purchasing policies. Purchase Agreements will be negotiated with the lowest responsible bidder who meets the qualifications for quality, price, terms of bid, and service, and determined to be in the best interest of the District. The RFP award will be at the sole discretion of the District. The District reserves the right to reject any and all bids in part or in whole, and to accept the proposal that is in the best interest of the District.

Respondents are expected to bid on the equipment item as listed on the Equipment Specifications List. If there are any deviations from the specifications listed, the respondent is expected to make note on the bid form. The District reserves the right to award this contract in its entirety or to split the contract among vendors, whichever is in the best interest of the District.

Prices shall be fixed with minimum adjustments allowed. If the respondent is awarded an agreement under this RFP solicitation, the prices proposed by the respondent shall remain fixed for a period of one hundred eighty (180) days after the issuance of an initial purchase order or District Visa P-Card purchase, regardless of market conditions. After this period, the vendor may submit a price adjustments to the District based on a Manufacturer's Revised Published Price List. The request MUST contain a written notification from the manufacturer to the supplier or vendor of price increases. The Revised Published Price List or manufacturer's notification shall be submitted to the District at least thirty (30) calendar days prior to the effective date of the new price to be charged to the District. It shall be understood that such price adjustments shall not exceed the amount passed onto the supplier or vendor by the manufacturer. It shall be further understood that the District reserves the right to reject any price adjustments submitted by the respondent and/or to terminate the contract with the respondent based on such price adjustments.

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Schedule of RFP Process

Timeline for RFP Process:

The timeline listed below is the District's estimation of time required to complete the RFP process. All efforts shall be made to abide by this schedule; however, it is subject to change due to different circumstances.

- RFP Notification: 1/30/20
- Receive Proposals: 2/20/20
- Meet to review: 3/11/20
- School Board: 4/16/20
- Award Notification: 4/20/20
- Notice to Proceed: 5/1/20

The District desires the execution of the contract to meet the following dates: Services need to begin after May 1, 2020.

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No Deviations or Exceptions

Bidders are expected to bid on the items as listed on the Equipment Specifications List, or Scope of Work. If there are any deviations from the specifications or scope of work listed, the bidder is expected to make note, along with a brief description in the next below. The District reserves the right to determine the successful bidder and will make that decision based on the best interest of the District.

I have read and agree.

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Deviations and Exceptions

If your company intends to deviate from the Specifications listed in the attached documents, all such deviations and exceptions must be listed here, with complete and detailed conditions and information included. The District will consider any deviations or exceptions in its bid award decisions. The District reserves the right to accept or reject any proposals based upon any deviations indicated below.

If none, please enter N/A (Not Applicable).

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Cooperative Procurement with Other Jurisdictions

This section is optional; it will not affect the agreement.

2) Sales will be made in accordance with the prices, terms, and conditions of the Request for Proposals and any subsequent term agreement.

3) There shall, however, be no obligation under the cooperative procurement agreement for any organization represented by MACPP or MARC to utilize the proposal or agreement unless they are specifically named in the Request or Proposals as a joint respondent.

4) All sales to other jurisdictions will be made on purchase orders issued by that jurisdiction. All receiving, inspection, payments and other agreement administration will be the responsibility of the ordering jurisdiction.

5) Each jurisdiction that is a party to the joint proposal has authority to act as Administrative Contracting Officer with responsibility to issue purchase orders, inspect and receive goods, make payments and handle disputes involving shipment to the jurisdiction.

If the District awarded you the proposed agreement, would you sell under the prices and terms of this agreement to any public school district or any other non-profit organization having membership in the Mid-America Council of Public Purchasing (MACPP) or Mid-America Regional Council (MARC) and located within the greater Kansas City metropolitan trade area? (All deliveries shall be F.O.B. Destination and there shall be no obligations on the part of any member of said Council to utilize this agreement).

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Project Narrative

Use this space to provide a detailed project approach OR upload a response in the response attachments section. Including but not limited to:

- Schedule and detailed approach is reasonable/responsive to District’s needs
- Describe Services offered
- Identify any and all proven techniques used
- Roles of all involved parties clearly identified
- Familiarity with project location as evidenced by proposal/interview (if applicable)
- Identify/recognize critical or unique issues specific to the project and unique approaches used elsewhere
- Proposed timeline for implementation of contract
- Proposed communication process

Address in attachment

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PROPOSAL SCORING CRITERIA

PROPOSAL SCORING CRITERIA

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Evidence of Experience & References with Similar Accounts (Ref & Exp)

Evaluation Criteria

Evidence of Experience & References with Similar Accounts (Ref & Exp)

Consider experience and references listed by the firm/provider. Is the firm/provider experienced in providing services similar to that requested in this RFP?

- Reliability of the firm, based on references given
- Experience with other similar sized projects & other school districts
- Methods used are effective and have been proven elsewhere
- Appropriately staffed to meet District scheduling

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Applicable Resources (Personnel Qualifications)

Evaluation Criteria

Applicable Resources (Personnel Qualifications)

The District will evaluate any/all proposals for the qualifications & industry certifications of the staff provided by the firm.

- Does the firm have a qualified representative dedicated to oversee the District’s projects?
- Does the firm possess an online ordering system that could be customized for District projects and orders paid for online with District Visa cards?
- Does the firm possess the technology and support required in this RFP?

2 2	Cost Evaluation Criteria Cost The District will review and evaluate any/all proposals for the cost of services provided. Consider if the following conforms to the requirements of the RFP and the District: • Consider unit price costs for each service. • Consider if Firm provided samples as requested in this RFP.
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2 3	Consultant Profile CONSULTANT PROFILE
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2 4	Lead Consultant Name Enter the Lead Consultant Firm(s) (or Joint Venture) name. <input type="text" value="Connor Barnhart"/>
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2 5	Lead Consultant Address Enter the Lead Consultant Firm(s) (or Joint Venture) address. street city, state zip <input type="text" value="1024-C NE Jib Ct"/>
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2 6	Lead Consultant Provider Please designate the service area provided by the lead consultant. <input type="text" value="Local"/>
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2 7	Year Provider Firm Established Please enter the year the provider's firm was established. <input type="text" value="2006"/>
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2 8	Years of Experience Please enter the number of years of experience providing this service. <input type="text" value="30"/>
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2 9	Licensed in Missouri Are you licensed to do business in the State of Missouri? <input type="text" value="Yes"/>
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3 0	Principal Contact Please provide name, title, telephone number and email address of Principal contact <input type="text" value="Connor Barnhart, Director of Operations, 816-373-9700, orders@printing24hour.com"/>
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3 1	Address of Office to Perform Work Please provide address of office to perform work if different than Lead Consultant Firm address. <input type="text" value="1024-C NE Jib Ct, Lee's Summit, MO 64064"/>
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3 2	Number of Persons Committed to District's Project Please list the number of persons by discipline that your Firm/Joint Venture will commit to the District's project <input type="text" value="6"/>
3 3	Joint Venture Areas of Responsibility If submittal is by Joint Venture or utilizes subcontractors, list participating firms/providers and outline specific areas of responsibility (including administrative and technical) for each firm. <input type="text" value="No response"/>
3 4	Has This Joint Venture Previously Worked Together? Has This Joint Venture Previously Worked Together? <input type="text" value="No response"/>
3 5	Key Outside Consultants <div style="text-align: center;">Key Outside Consultants</div> <input type="text" value="No response"/>
3 6	Subcontractor #1 Name Please provide name of Subcontractor. <input type="text" value="K&L Printing"/>
3 7	Subcontractor #1 Address Please provide address of Subcontractor. <input type="text" value="3509 C Valley View Place, Blue Springs MO 64015 - and -"/>
3 8	Specialty/Role with this Project Provide Subcontractors Specialty/Role with this Project. <input type="text" value="Large format and ink press printing"/>
3 9	Worked with Lead Firm Before? Worked with Lead Firm Before? <input type="text" value="Yes"/>
4 0	Year Firm Established Year Firm Established <input type="text" value="No response"/>
4 1	Years of Experience Please provide number of years experience providing this service. <input type="text" value="30"/>
4 2	Subcontractor #2 Name Please provide name of subcontractor #2. <input type="text" value="CopyCraft Printers"/>

4 3	<p>Subcontractor #2 Address</p> <p>Please provide address of subcontractor #2</p> <input type="text" value="1727 W Pennway St #2151, Kansas City, MO 64108"/>
4 4	<p>Specialty/Role with this Project</p> <p>Please provide subcontractors specialty/role with this project</p> <input type="text" value="Bindery and perforation services"/>
4 5	<p>Worked with Lead Firm Before?</p> <p>Has this Subcontractor worked with the lead firm before?</p> <input type="text" value="No response"/>
4 6	<p>Year Firm Established</p> <p>Please provide year Subcontractors firm was established.</p> <input type="text" value="No response"/>
4 7	<p>Years of Experience</p> <p>Please provide subcontractors number of years of experience.</p> <input type="text" value="30"/>
4 8	<p>Resume of Key Personnel</p> <p style="text-align: center;">Resume of Key Personnel</p> <input type="text" value="No response"/>
4 9	<p>Name of Key Personnel</p> <p>Provide name of key persons, specialists, or certified staff that shall be assigned to the District's project.</p> <input type="text" value="Connor Barnhart - Director of Operations, Sharon Thomas - Warehouse Manager, Roy Ratliff - Finishing and Delivery Services"/>
5 0	<p>Title of Key Personnel</p> <p>Provide job title of key personnel assigned to District's project.</p> <input type="text" value="Connor Barnhart - Director of Operations, Sharon Thomas - Warehouse Manager, Roy Ratliff - Finishing and Delivery Services"/>
5 1	<p>Assignment</p> <p>Experience of Key Personnel: Provide previous or current assignment of key personnel related to this service.</p> <input type="text" value="Connor Barnhart - 15 Years marketing and Graphic Design Experience, 5 years Printing Experience. Sharon Thomas - 20+ years in publishing and print finishing services. Roy Ratliff - 10 years print finishing experience."/>
5 2	<p>Name of Firm with which Associated</p> <p>Experience of Key Personnel: Provide name of firm which assignment was/is associated with.</p> <input type="text" value="Connor Barnhart, currently with LOOK Media and 24HR Printing. Sharon Thomas, previously Nazarene Publishing Company, currently with 24HR Printing."/>
5 3	<p>Years of Experience with this Firm</p> <p>Please provide assigned key personnel's experience with this firm.</p> <input type="text" value="14"/>

5 4	Years of Experience with Other Firms Please provide assigned key personnel's experience with other firms. <input type="text" value="12"/>
5 5	Education Degree(s) or Certification(s)/Year/Specialization <input type="text" value="No response"/>
5 6	Current Registration(s) Please provide current registration(s) <input type="text" value="No response"/>
5 7	Other Experience & Qualifications Please provide other Experience & Qualifications relevant to the proposed project <input type="text" value="No response"/>
5 8	References <p style="text-align: center;">References</p> <input type="text" value="No response"/>
5 9	How many years has your company been in business? <input type="text" value="14"/>
6 0	References List multiple references and prior experience; preferably with other school districts or governmental agencies, in the last 3 – 5 year period; work or services in the same type and size to the project being proposed. Please list the following information for each school district:
6 1	Reference 1 Reference 1
6 2	Reference #1 Contact Person's Name <input type="text" value="Gail Jones"/>
6 3	Reference #1 - Contact Person's School District/Business <input type="text" value="Unified Government of Wyandotte County"/>
6 4	Reference #1 Address Enter Street address, city, state, zip code <input type="text" value="701 N 7th St, Room 649, Kansas City, KS 66101"/>
6 5	Reference #1 Phone Number <input type="text" value="(913) 573-5446 x0984"/>
6 6	Reference #1 Email <input type="text" value="gjones@wycokck.org"/>

6 7	Reference #1: Description of services performed and completion date Describe the services performed and completion date of project. Business cards, envelopes, and other printing needs on a daily/weekly basis
6 8	Reference 2 Reference 2
6 9	Reference #2 - Contact Person's Name Shari Dancer
7 0	Reference #2 - Contact Person's School District/Business Dawn Foods
7 1	Reference #2 Address: Street, City, State, Zip Code 3333 Sargent Rd, Jackson MI, 49201
7 2	Reference #2 Phone Number (517) 789-4497
7 3	Reference #2 Email Shari.dancer@dawnfoods.com
7 4	Reference #2: Description of services performed and completion date Describe the services performed and completion date of project. Business card printing
7 5	Reference #3 Reference #3
7 6	Reference #3 Contact Person's Name Ginger Honderick
7 7	Reference #3 - Contact Person's School District/Business Central Bank of the Midwest
7 8	Reference #3 Address: Street, City, State, Zip Code 609 n m 291 hwy lees summit, mo 64086
7 9	Reference #3 Phone Number (816) 525-5300
8 0	Reference #3 Email ginger.honderick@centralbank.net
8 1	Reference #3: Description of services performed and completion date Describe the services performed and completion date of project. Business card printing

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2** **Additional References**

Additional reference information can be submitted as document. The document can be uploaded to the "Response Attachments" tab within the bid event.

Be sure to include the following information:

- Reference Contact Name
- Reference contact's school district/business
- Reference address (street, city, state, zip)
- Reference phone number
- Reference email address
- Description of services performed and completion date

Bid Lines

1 **Package Header**

Emergency Response Procedures: Qty - 2,000, Tiered 8.5 x 11, Hand Stapled, 9 Tiers, 1/1 no bleed, ea Tier 1/2" step, 100# Pastel Green Tag top & bottom, all other Tiers 24# Pastel, 2-sided. Please enter the unit price for each of the following quantities listed. 0.0000 4

Quantity: 1 UOM: EA Total:

Package Items

1.1 Unit Price

Quantity: 500 UOM: EA Unit Price: Total:

1.2 Unit Price

Quantity: 1000 UOM: EA Unit Price: Total:

1.3 Unit Price

Quantity: 2500 UOM: EA Unit Price: Total:

1.4 Unit Price

Quantity: 5000 UOM: EA Unit Price: Total:

1.5 Unit Price

Quantity: 10000 UOM: EA Unit Price: Total:

1.6 Line deleted as part of an Addendum

2 **Package Header**

Student Health Records: File Folder, 125# Manila Tag, 9 x 11 5/8, w/ tab to 9 1/2, 1/0, Stock File Folder, 1 color Im print

Quantity: 1 UOM: EA Total:

Item Notes: Please enter the unit price for each of the following quantities listed.

Package Items

2.1 Unit Price

Quantity: 500 UOM: EA Unit Price: Total:

2.2 Unit PriceQuantity: 1000 UOM: EA Unit Price: Total: **2.3 Unit Price**Quantity: 2500 UOM: EA Unit Price: Total: **2.4 Unit Price**Quantity: 5000 UOM: EA Unit Price: Total: **2.5 Unit Price**Quantity: 10000 UOM: EA Unit Price: Total: **2.6 Line deleted as part of an Addendum****3 Package Header**

Parents as Teachers Brochure: 8.5 x 11, Tri-fold to #10 size 3 3/4 x 8.5, 4/4 process w/ bleeds, 80# gloss text

Quantity: 1 UOM: EA Total:

Item Notes: Please enter the unit price for each of the following quantities listed.

Package Items**3.1 Unit Price**Quantity: 500 UOM: EA Unit Price: Total: **3.2 Unit Price**Quantity: 1000 UOM: EA Unit Price: Total: **3.3 Unit Price**Quantity: 2500 UOM: EA Unit Price: Total: **3.4 Unit Price**Quantity: 5000 UOM: EA Unit Price: Total: **3.5 Unit Price**Quantity: 10000 UOM: EA Unit Price: Total: **3.6 Line deleted as part of an Addendum****4 Package Header**

Section 504 Brochure: 8.5 x 11, Tri-fold to #10 size 3 3/4 x 8.5, 4/4 process w/ bleeds, 80# gloss text

Quantity: 1 UOM: EA Total:

Item Notes: Please enter the unit price for each of the following quantities listed.

Package Items**4.1 Unit Price**Quantity: 500 UOM: EA Unit Price: Total: **4.2 Unit Price**Quantity: 1000 UOM: EA Unit Price: Total: **4.3 Unit Price**Quantity: 2500 UOM: EA Unit Price: Total:

4.4 Unit PriceQuantity: 5000 UOM: EA Unit Price: Total: **4.5 Unit Price**Quantity: 10000 UOM: EA Unit Price: Total: **4.6 Line deleted as part of an Addendum****5 Package Header**

District Calendar: 8.5 x 14, 24# bond/ 60# offset, 1/ 4 color, shrink wrap in 100's, est. qty 22,000

Quantity: 1 UOM: EA Total: **Package Items****5.1 Unit Price**Quantity: 500 UOM: EA Unit Price: Total: **5.2 Unit Price**Quantity: 1000 UOM: EA Unit Price: Total: **5.3 Unit Price**Quantity: 2500 UOM: EA Unit Price: Total: **5.4 Unit Price**Quantity: 5000 UOM: EA Unit Price: Total: **5.5 Unit Price**Quantity: 10000 UOM: EA Unit Price: Total: **5.6 Unit Price**Quantity: 22000 UOM: EA Unit Price: Total: **6 Package Header**

Health Services Screening Form: 5.5 x 8.5, 2 part NCR, White 20#CB, Yellow 20# CF, No Tab, No Perf, 1/0 Black

Quantity: 1 UOM: EA Total:

Item Notes: Please enter the unit price for each of the following quantities listed.

Package Items**6.1 Unit Price**Quantity: 500 UOM: EA Unit Price: Total: **6.2 Unit Price**Quantity: 1000 UOM: EA Unit Price: Total: **6.3 Unit Price**Quantity: 2500 UOM: EA Unit Price: Total: **6.4 Unit Price**Quantity: 5000 UOM: EA Unit Price: Total: **6.5 Unit Price**Quantity: 10000 UOM: EA Unit Price: Total:

6.6 Line deleted as part of an Addendum

7 Package Header

HIPPA Authorization Release of Medical & Health Info: 8.5 x11, 3 part NCR, White 20# CB, Yellow 20# CFB, Pink 20# CF, 1/0 Black

Quantity: 1 UOM: EA Total:

Item Notes: Please enter the unit price for each of the following quantities listed.

Package Items

7.1 Unit Price

Quantity: 500 UOM: EA Unit Price: Total:

7.2 Unit Price

Quantity: 1000 UOM: EA Unit Price: Total:

7.3 Unit Price

Quantity: 2500 UOM: EA Unit Price: Total:

7.4 Unit Price

Quantity: 5000 UOM: EA Unit Price: Total:

7.5 Unit Price

Quantity: 10000 UOM: EA Unit Price: Total:

7.6 Line deleted as part of an Addendum

8 Package Header

Business Cards: 2 color PMS 307 & black, printed flat ink on 80# white cover w/ district logo on the left and information on the right side.

Quantity: 1 UOM: EA Total:

Item Notes: Please enter the unit price for each of the following quantities listed.

Package Items

8.1 Unit Price

Quantity: 250 UOM: EA Unit Price: Total:

8.2 Unit Price

Quantity: 500 UOM: EA Unit Price: Total:

8.3 Unit Price

Quantity: 1000 UOM: EA Unit Price: Total:

8.4 Unit Price

Quantity: 2500 UOM: EA Unit Price: Total:

8.5 Unit Price

Quantity: 5000 UOM: EA Unit Price: Total:

8.6 Unit Price

Quantity: 10000 UOM: EA Unit Price: Total:

9 Package Header

Business Cards: 2 color PMS 307 & black, printed raised ink thermography on 80# white cover w/ district logo on the left and information on the right side.

Quantity: 1 UOM: EA Total:

Item Notes: Please enter the unit price for each of the following quantities listed.

Package Items

9.1 Unit Price

Quantity: 250 UOM: EA Unit Price: Total:

Supplier Notes:

9.2 Unit Price

Quantity: 500 UOM: EA Unit Price: Total:

Supplier Notes:

9.3 Unit Price

Quantity: 1000 UOM: EA Unit Price: Total:

Supplier Notes:

9.4 Unit Price

Quantity: 2500 UOM: EA Unit Price: Total:

Supplier Notes:

9.5 Unit Price

Quantity: 5000 UOM: EA Unit Price: Total:

Supplier Notes:

9.6 Unit Price

Quantity: 10000 UOM: EA Unit Price: Total:

Supplier Notes:

9.7 Line deleted as part of an Addendum

10 Package Header

Envelopes, #10 , 24lb white wove, 2 color, regular blue security tint, District logo and address top left corner

Quantity: 1 UOM: EA Total:

Item Notes: Please enter the unit price for each of the following quantities listed.

Package Items**10.1 Unit Price**Quantity: 500 UOM: EA Unit Price: Total: **10.2 Unit Price**Quantity: 1000 UOM: EA Unit Price: Total: **10.3 Unit Price**Quantity: 2500 UOM: EA Unit Price: Total: **10.4 Unit Price**Quantity: 5000 UOM: EA Unit Price: Total: **10.5 Unit Price**Quantity: 10000 UOM: EA Unit Price: Total: **10.6 Line deleted as part of an Addendum**1
1**Package Header**

Envelopes, #10 , 24lb white wove, 2 color, window left side, District logo and address, top left corner w/ Logo centered on flap

Quantity: 1 UOM: EA Total:

Item Notes: Please enter the unit price for each of the following quantities listed.

Package Items**11.1 Unit Price**Quantity: 500 UOM: EA Unit Price: Total: **11.2 Unit Price**Quantity: 1000 UOM: EA Unit Price: Total: **11.3 Unit Price**Quantity: 2500 UOM: EA Unit Price: Total: **11.4 Unit Price**Quantity: 5000 UOM: EA Unit Price: Total: **11.5 Unit Price**Quantity: 10000 UOM: EA Unit Price: Total: **11.6 Line deleted as part of an Addendum**1
2**Package Header**

Letterhead - 25% cotton bond watermarked 24# stock, two color, District Logo and address centered at top. PMS 307 for District Logo and address printed in black ink.

Quantity: 1 UOM: EA Total:

Item Notes: Please enter the unit price for each of the following quantities listed.

Package Items**12.1 Unit Price**Quantity: 500 UOM: EA Unit Price: Total:

12.2 Unit PriceQuantity: 1000 UOM: EA Unit Price: Total: **12.3 Unit Price**Quantity: 2500 UOM: EA Unit Price: Total: **12.4 Unit Price**Quantity: 5000 UOM: EA Unit Price: Total: **12.5 Unit Price**Quantity: 10000 UOM: EA Unit Price: Total: **12.6 Line deleted as part of an Addendum**1
3**Package Header**

Notecard - Foldover, 80# standard white or 80# natural white, PMS307 thermography District Logo

Quantity: 1 UOM: EA Total:

Item Notes: Please enter the unit price for each of the following quantities listed.

Package Items**13.1 Unit Price**Quantity: 500 UOM: EA Unit Price: Total: Supplier Notes: **13.2 Unit Price**Quantity: 1000 UOM: EA Unit Price: Total: Supplier Notes: **13.3 Unit Price**Quantity: 2500 UOM: EA Unit Price: Total: Supplier Notes: **13.4 Unit Price**Quantity: 5000 UOM: EA Unit Price: Total: Supplier Notes: **13.5 Unit Price**Quantity: 10000 UOM: EA Unit Price: Total: Supplier Notes: **13.6 Line deleted as part of an Addendum**

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4

Package Header

A2 Envelope - standard white or natural white, PMS307 thermography District Logo on flap

Quantity: 1 UOM: EA Total:

Item Notes: Please enter the unit price for each of the following quantities listed.

Package Items

14.1 Unit Price

Quantity: 500 UOM: EA Unit Price: Total:

Supplier Notes:

14.2 Unit Price

Quantity: 1000 UOM: EA Unit Price: Total:

Supplier Notes:

14.3 Unit Price

Quantity: 2500 UOM: EA Unit Price: Total:

Supplier Notes:

14.4 Unit Price

Quantity: 5000 UOM: EA Unit Price: Total:

Supplier Notes:

14.5 Unit Price

Quantity: 10000 UOM: EA Unit Price: Total:

Supplier Notes:

14.6 *Line deleted as part of an Addendum*

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5

Package Header

Wrist Bands, Tyvek, Self Adhesive, black ink

Quantity: 1 UOM: EA Total:

Item Notes: Please enter the unit price for each of the following quantities listed.

Package Items

15.1 Unit Price

Quantity: 500 UOM: EA Unit Price: Total:

15.2 Unit Price

Quantity: 1000 UOM: EA Unit Price: Total:

15.3 Unit PriceQuantity: 2500 UOM: EA Unit Price: Total: **15.4 Unit Price**Quantity: 5000 UOM: EA Unit Price: Total: **15.5 Unit Price**Quantity: 10000 UOM: EA Unit Price: Total: **15.6 Line deleted as part of an Addendum**1
6**Package Header****Course Catalogs**

Flat size 11x8.5, Finish size 5.5x8.5

32 pages, 100# Gloss Book

4/4 with Aqueous Coating

Trim, Fold, Collate, Stitch, Face Trim

Qty: 3500

Quantity: 1 UOM: EA Total: **Package Items****16.1 Unit Price**Quantity: 500 UOM: EA Unit Price: Total: **16.2 Unit Price**Quantity: 1000 UOM: EA Unit Price: Total: **16.3 Unit Price**Quantity: 2500 UOM: EA Unit Price: Total: **16.4 Unit Price**Quantity: 5000 UOM: EA Unit Price: Total: **16.5 Unit Price**Quantity: 10000 UOM: EA Unit Price: Total: **16.6 Line deleted as part of an Addendum**1
7**Package Header****Business Cards**

3.5x2

16pt Matte

4/4

Trim

2-sided

Qty: 250, 500, 1000

Quantity: 1 UOM: EA Total:

Package Items

17.1 Unit Price

Quantity: 500 UOM: EA Unit Price: Total:

17.2 Unit Price

Quantity: 1000 UOM: EA Unit Price: Total:

17.3 Unit Price

Quantity: 2500 UOM: EA Unit Price: Total:

17.4 Line deleted as part of an Addendum

17.5 Line deleted as part of an Addendum

17.6 Line deleted as part of an Addendum

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8

Package Header

Magazine

Flat size 17x11, Finish size 8.5x11

24 pages, 80# Gloss Book

4/4 with Aqueous Coating

Trim, Fold, Collate, Stitch, Face Trim

Qty: 3000

Quantity: 1 UOM: EA Total:

Package Items

18.1 Unit Price

Quantity: 500 UOM: EA Unit Price: Total:

18.2 Unit Price

Quantity: 1000 UOM: EA Unit Price: Total:

18.3 Unit Price

Quantity: 2500 UOM: EA Unit Price: Total:

18.4 Unit Price

Quantity: 5000 UOM: EA Unit Price: Total:

18.5 Unit Price

Quantity: 10000 UOM: EA Unit Price: Total:

18.6 Line deleted as part of an Addendum

1 9	Occasionally the District will have other print jobs not specifically listed in the pricing line items. Please provide a discount off of list price for these services. <div style="text-align: right;">Total: <input type="text" value=""/> 15%</div>
2 0	<i>Package deleted as part of an Addendum</i>
2 1	<i>Package deleted as part of an Addendum</i>
2 2	<i>Package deleted as part of an Addendum</i>
2 3	<i>Package deleted as part of an Addendum</i>
2 4	<i>Package deleted as part of an Addendum</i>
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2 8	<i>Package deleted as part of an Addendum</i>
2 9	<i>Package deleted as part of an Addendum</i>
3 0	<i>Package deleted as part of an Addendum</i>
3 1	<i>Line deleted as part of an Addendum</i>
3 2	<i>Package deleted as part of an Addendum</i>
3 3	<i>Package deleted as part of an Addendum</i>
3 4	<i>Package deleted as part of an Addendum</i>
3 5	<i>Package deleted as part of an Addendum</i>
3 6	<i>Package deleted as part of an Addendum</i>

3 7	<i>Line deleted as part of an Addendum</i>
3 8	<i>Package deleted as part of an Addendum</i>
3 9	<i>Package deleted as part of an Addendum</i>
4 0	<i>Package deleted as part of an Addendum</i>
4 1	<i>Line deleted as part of an Addendum</i>
4 2	<i>Package deleted as part of an Addendum</i>
4 3	<i>Package deleted as part of an Addendum</i>
4 4	<i>Line deleted as part of an Addendum</i>
4 5	<i>Line deleted as part of an Addendum</i>
4 6	<i>Package deleted as part of an Addendum</i>
4 7	<i>Package deleted as part of an Addendum</i>
4 8	<i>Package deleted as part of an Addendum</i>
4 9	<i>Package deleted as part of an Addendum</i>
5 0	<i>Package deleted as part of an Addendum</i>
5 1	<i>Package deleted as part of an Addendum</i>

Response Total: \$102,540.00