



**Lee's Summit R-VII School District
 Purchasing and Distribution Services
 702 SE M-291 Highway
 Lee's Summit, MO 64063
 816-986-2190**

October 11, 2019

CHRIS BRADY
 KINCAID COACH LINES, INC
 9207 WOODEND RD
 EDWARDSVILLE KS 66111

SUBJECT: Contract Renewal

Bid/RFP # and Title	RFP No. 2019-16 Charter Bus Services
Original Contract Term:	December 14, 2018 – December 13, 2019
Number of Renewals for Contract:	3

Dear Mr. Brady;

The current period on the contract referenced above is due to expire on December 13, 2019. There is a provision to renew this contract for an additional (1) one-year period. This renewal period shall be governed by the specifications, pricing, and the terms and conditions set forth per contract executed on December 20, 2018. I am inquiring to see if you would be interested in extending the contract for this additional period of time.

Please complete the appropriate section below indicating your response on renewing the contract no later than November 1, 2019. If pricing needs to be adjusted, please fill out the attached pricing sheet and include the manufacturer/supplier documentation that supports the price increase. The increase will be limited to the current Federal Price Index, "CPI-U, All Items" (Urban Consumers) index CPI rate.

Thanks for your consideration in this matter. If you have any questions, please feel free to contact me at 816.986.2210.

Sincerely,

Jennifer Lalumondier
 Purchasing and Distribution Services Administrative Assistant

- I agree to the renewal of RFP No. 2019-16 Charter Bus Services for the period beginning December 14, 2019 to December 13, 2020. All terms and conditions of the original agreement will remain the same.
- I agree to the renewal of RFP No. 2019-16 Charter Bus Services for the period beginning December 14, 2019 to December 13, 2020, but will require adjustments to the price that was included in the original contract. I have included the new price(s) along with the justification of the adjustment.
- No, I do not wish to renew the contract.

Chris Brady
 Authorized Signature
 Dep. Director of Operations
 Title

10/18/19
 Date

FORM NO. 6: PRICING: CHARTER BUS SERVICES
Based on all items included in Specifications

Vehicle Type	Max Capacity	Restroom Yes/No	Luggage Storage Yes/No	Other Amenities	Price/Mile	Price/Hour	Price for Overnight
Luxury Motor Coach	50-56	Yes	Yes	Wi-Fi	\$3.75	\$85	\$880 → \$895
98% of Kansas City fleet is 2017 and newer				USB outlets	\$	\$	\$
				NO outlets	\$	\$	\$
C-2	40	NO	Yes	Wi-Fi	\$3.00	\$75	\$500
				USB outlets	\$	\$	\$
				NO outlets	\$	\$	\$

No longer in our fleet.

\$3.81 \$86

Sample Pricing for the Three (3) Trips Listed in Section 3.14.4.2

Destination	Vehicle Type	Total Price (Round Trip)
a) Jefferson City, MO	56 passenger Luxury M.C.	\$1,325.00
b) Jackson Hole, WY	56 passenger Luxury M.C.	\$12,610.00
c) St. Louis, MO	56 passenger Luxury M.C. Motor Coach	\$4,195.00

\$1346
\$12,751
\$4255

*Contractor shall include all charges incurred in fulfilling the terms of each contract. Contractors must provide a price breakdown for each service separately as well as totals for services provided together if prices differ. This includes travel and per diem or subsistence costs, if any, supported by breakdown including destination, duration and purpose.

Respondent must complete the following section in its entirety and sign and date where indicated. This agreement shall take effect upon the approval of the District.

The undersigned respondent hereby proposes to furnish all transportation, equipment, supplies, materials and perform all necessary labor to complete all work stipulated in, required by, and in conformity with the proposed agreement documents and specifications attached hereto and other documents referred to therein for and in consideration of prices as follows:

- A. **Acceptance of proposal by District:** The District shall have maximum ninety (90) calendar days from the date of the proposal opening to accept respondent's offer.
- B. **Response time/delivery:** As specified in requirements
- C. **District standard payment terms are Net 30 after receipt of invoice. Payment terms are negotiable.**
Please state any discounts offered: 5% off if payment received before 30 days of trip completion.

Bidder's Initials CB

2019/2020

a) Lee's Summit North to Jefferson City, MO		
56 Passenger Motorcoach		
1 Day	14 Hours	344 Miles
Price based on Mileage		
344 Miles	@ \$3.81/mile	\$1,311
Wi-fi	@ \$10/day	\$10
Driver Gratuity	@ \$25	\$25
TOTAL		\$1,346

b) Lee's Summit West to Jackson Hole, Wyoming		
56 Passenger Motorcoach		
7 Days	6 Nights	2344 Miles
Price based on Mileage		
2344 Miles	@ \$3.81/mile	\$8,931
Wi-fi	@ \$10/day	\$70
Driver Per Diem	@ \$35/night	\$210
Driver Gratuity	@ \$20/day	\$140
Driver Lodging	@ \$150/night	\$900
2 Relief Drivers	To and From WY	\$2,500
TOTAL		\$12,751

c) Lee's Summit High School to St Louis, MO		
56 Passenger Motorcoach		
4 Days	3 Nights	632 Miles
Price based on Time		
4 Days	@ \$895/day	\$3,580
Wi-fi	@ \$10/day	\$40
Driver Per Diem	@ \$35/night	\$105
Driver Gratuity	@ \$20/day	\$80
Driver Lodging	@ \$150/night	\$450
TOTAL		\$4,255

Request for Taxpayer Identification Number and Certification

Give form to the
requester. Do not
send to the IRS.

Print or type See Specific Instructions on page 2.	Name (as shown on your income tax return) Kincaid Coach Lines Inc	
	Business name, if different from above Kincaid Travel and Tours	
	Check appropriate box: <input type="checkbox"/> Individual/Sole proprietor <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Limited liability company. Enter the tax classification (D=disregarded entity, C=corporation, P=partnership) ▶ <input type="checkbox"/> Exempt payee <input type="checkbox"/> Other (see instructions) ▶	
	Address (number, street, and apt. or suite no.) 9207 Woodend Road	Requester's name and address (optional)
	City, state, and ZIP code Edwardsville, KS 66111	
List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number
or
Employer identification number
48 : 0860936

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here	Signature of U.S. person ▶ <i>Chris Brady</i>	Date ▶ <i>11/20/2018</i>
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,