



Purchasing and Distribution Services  
702 SE 291 Highway  
Lee's Summit, MO 64063  
Telephone: (816) 986-2213 Fax: (816) 986-2454

**ADDENDUM NO. 1**

**DATE:** October 11, 2019  
**TO:** All RFP Recipients  
**FROM:** Christa Battaglia, Purchasing & Distribution Coordinator  
**RE:** RFP #2020-07 Employee Benefit Consultant - Broker Services

The Lee's Summit R-7 School District is issuing an Addendum No. 1 to provide all interested proposers with the information below.

Please find the attached Forms No 1 – 6 for the above-mentioned RFP in Word format for your convenience of providing responses. The entire RFP document must still be completed and submitted to consider your proposal responsive.

PLEASE NOTE: THE RFP CLOSING DATE HAS NOT CHANGED.

All questions, requests for information or clarification pertaining to this Addendum No. 1 for RFP #2020-07 must be submitted electronically in Public Purchase by Noon, CST on October 18, 2019.

**THE UNDERSIGNED HEREBY:**

Certifies that he/she is an authorized agent of said company and has the authority to legally enter into a binding Service Agreement. **This entire Addendum No. 1 must be submitted with the entire Bid proposal by the deadline listed above.**

\_\_\_\_\_  
Vendor Name

\_\_\_\_\_  
Authorized Representative (Print Name)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Contact Email