



Lee's Summit R-VII School District  
Purchasing and Distribution Services  
702 SE 291 Highway  
Lee's Summit, MO 64063  
816-986-2420  
Email: [kyle.gorrell@lsr7.net](mailto:kyle.gorrell@lsr7.net)

## ADDENDUM #2

**DATE: November 28, 2018**  
**TO: All Bid Recipients**  
**FROM: Kyle Gorrell, Director of Facilities**  
**RE: Bid #2019-18 Roof Consulting Services**

The Lee's Summit R-7 School District is issuing an Addendum to provide all interested bidders with the information below.

### Changes to the bid requirements:

1. **Replace Page 11, FORM NO. 2: PRICING: Roof Consulting Services with revised form. Revised from Addendum #1.**
2. **Replace Section 29 INSURANCE with the following:**
  - a. **\$2,000,000 liability aggregate shall apply to both General Liability and Automotive.**
  - b. **The District shall be named as "Additional Insured" for both General Liability and Automotive coverage.**

29. **INSURANCE:** The consultant shall be required to maintain and carry in force, for the duration of the contract, insurance coverage of the types and minimum liability as set forth below:

a.	<u>PROFESSIONAL LIABILITY</u>	\$2,000,000
b.	<u>COMMERCIAL GENERAL LIABILITY</u>	
	Limits:	
	Each Occurrence:	\$ 1,000,000
	Personal & Advertising Injury:	\$ 1,000,000
	Products/Completed Operations Aggregate:	\$ 1,000,000
	General Aggregate:	\$ 2,000,000
	Policy must include the following conditions:	
	Contractual Liability	
	Products/Completed Operations	
	Personal/Advertising Injury	
	Independent Contractors	

Additional Insured: Lee's Summit R-7 School District

c. AUTOMOBILE LIABILITY

Policy shall protect the consultant against claims for bodily injury and/or property damage arising out of the ownership or use of any owned, hired and/or non-owned vehicle and must include protection for either:

1. All owned autos; hired autos; and non-owned autos

Limits of auto liability insurance shall be the same as required in the Commercial General Liability section.

d. WORKERS' COMPENSATION

This insurance shall protect the consultant against all claims under applicable State Workers' Compensation Laws. The consultant shall also be protected against claims for injury, disease or death of employees which, for any reason, may not fall within the provisions of a Workers' Compensation Law. The policy limits shall not be less than the following:

Workers' Compensation:	Statutory
Employer's Liability:	
Bodily Injury by Accident:	\$ 100,000 Each Accident
Bodily Injury by Disease:	\$ 500,000 Policy Limit
Bodily Injury by Disease:	\$ 100,000 Each Employee

Before, entering into contract, the successful respondent shall furnish to the District Purchasing Office a Certificate of Insurance verifying all of the foregoing coverage's and identifying the District as an "additional insured" on both the general liability and automobile policies. This inclusion shall not make the District a partner or joint venture with the contract consultant in its operations hereunder.

Prior to any material change or cancellation, the District will be given thirty (30) days advance notice by registered mail to the stated address of the certificate holder.

In the event of an occurrence, it is further agreed that any insurance maintained by the District, shall apply in excess of and not contribute with insurance provided by policies named in this contract. The certificate holder on the Certificate of Insurance shall be as follows:

Lee's Summit R-VII School District  
Purchasing and Distribution Services Department  
702 SE M-291 Highway  
Lee's Summit, MO 64063

**THE UNDERSIGNED HEREBY:**

Certifies that he/she is an authorized agent of said company and has the authority to legally enter into a binding Service Agreement. **This entire Addendum and all attachments must be submitted with the Bid by the deadline, Tuesday, December 4, 2018 at 2:00 pm, CDT.**

**ADDENDUM #1 TO BID #2019-18 Roof Consulting Services**

\_\_\_\_\_  
Name of Vendor Authorized Representative (Print)

\_\_\_\_\_  
Street Address Authorized Signature

\_\_\_\_\_  
City State, Zip Code

\_\_\_\_\_  
Telephone Contact Email

**FORM NO. 2: PRICING: Roof Consulting Services**  
**Based on all items included in RFP:**

DESCRIPTION OF SERVICE	
Cost per square foot for surveying roof area	\$
Cost per square foot to provide Autocad roof plans	\$
Cost for roof management software database setup	\$
% of Construction Cost for Design of new or renovated roofs	
< \$200,000	%
\$200,000 - \$500,000	%
> \$500,000	%
Cost per 8 hour work day for construction observation services	\$
Cost per 40 hour work week for construction observation services	\$
Hourly rate for project manager (as needed)	\$
Hourly rate for field roof observer (as needed)	\$
Hourly rate for Autocad technician (as needed)	\$
Hourly rate for office administrative staff (as needed)	\$
<b>All rates shall include all overhead, profit, travel and reimbursable expenses</b>	

**Respondent must complete the following section in its entirety and sign and date where indicated. This agreement shall take effect upon the approval of the District.**

The undersigned respondent hereby proposes to furnish all transportation, equipment, supplies, materials and perform all necessary labor to complete all work stipulated in, required by, and in conformity with the proposed agreement documents attached hereto and other documents referred to therein for and in consideration of prices as follows:

Signature:

Typed Name and Title:

Telephone Number:

Date:

Bidder's Initials \_\_\_\_\_