



Purchasing and Distribution Services
702 SE 291 Highway
Lee's Summit, MO 64063
Telephone: (816) 986-2213 Fax: (816) 986-2454

ADDENDUM NO. 1

DATE: June 19, 2017
TO: All Bid Recipients
FROM: Christa Battaglia, Purchasing Supervisor
RE: Bid #2017-31 Universal Paper Products & Dispensing Systems

The Lee's Summit R-7 School District is issuing an Addendum No. 1 to provide all interested proposers with the information below.

The District desires to have all dispensers installed during the summer and first part of the school year. Vendors will be allowed to install dispensers any time after July 21, 2017, pending Board approval on July 20, 2017. The installation crew may work during the hours of 7:00 am to 11:30 pm, Monday through Friday. Beginning August 7, installation crews will need to switch to 3:00 pm to 11:30 pm. All installation must be completed by September 1, 2017.

**PLEASE NOTE THE BID CLOSING DATE AND TIME HAS NOT CHANGED:
June 30, 2017 AT 3:00 PM**

Addendum No. 1 for RFP #2017-31 must be signed in ink

All questions, requests for information or clarification pertaining to this Addendum No. 1 for RFP #2017-31 must be submitted in writing to Christa Battaglia, Purchasing Supervisor, to the address listed above or by email to: christa.battaglia@lsr7.net.

THE UNDERSIGNED HEREBY:

Certifies that he/she is an authorized agent of said company and has the authority to legally enter into a binding Service Agreement. This entire Addendum No. 1 must be submitted along with the entire RFP proposal by the deadline listed above.

Vendor Name

Authorized Representative (Print Name)

Date

Authorized Signature

Telephone Number

Contact Email